

Guernsey County District Public Library
Board of Trustees Regular Meeting
October 25, 2022

The Board of Trustees of the Guernsey County District Public Library met in regular session at 5pm on October 25, 2022, at the Crossroads Branch.

Trustees present:

Kathy Warhola, Judy Simcox, Sheila Ellenberger, Jay Jackson (partial) and Stephanie Laube

Library employees present:

Michael Limer, Ada Myers and Jennifer Jacobs

There were two guests present.

Vice President, Ellenberger called the meeting to order at 5:01 p.m.

No public participation.

Review and Approval of Minutes

September regular meeting minutes were reviewed and approved as presented.

Financial Report

The September financial report was presented by Jacobs. Of note: Minimum wage will increase in January – two current employees will be affected. A rebate from Anthem was received. BWC error was corrected. Employee contract will be up for renewal in January.

Warhola motioned to approve the September financial report and accept gifts. Laube seconded and motion passed.

New Business

Holan Sculpture; safety concerns were discussed. Limer will invite the artist to display a smaller piece of art in the library.

Old Business

Jamie Shook with HBM Architects updated the board on the project cost analysis done based on bids received for the Byesville renovation. Jacobs shared her thoughts

regarding the estimated 2.4 million. Warhola motioned to go to rebid at 2.4 million; after discussion, Simcox seconded. Bid Package Resolution was read. Roll call vote – motion carries.

Director's Report

Approximately 180 youth attended the “Candy Land” Halloween event. Three strong candidates were interviewed for the Outreach & Marketing Coordinator. All three will be invited back for a second interview. Limer will meet with a US Fish & Wildlife employee regarding the wetland mitigation. Great turnout for the Storybook Trail ribbon cutting. Progress is being made with providing students at East Guernsey Schools with library cards. ODL Advisory committee met – not much has changed. Circulation through September was shared. Numbers are rising but still not where they were pre-covid.

Executive Session

With a motion from Warhola and a second from Jackson, the board moved into executive session for personnel reasons at 5:42pm. Jackson leaves during session. Board came out of executive session at 6:05pm.

Business too late for the Agenda

Limer informed the board that he received a letter of resignation from Board President Motes this afternoon. Resignation takes place immediately. Dickens Victorian Village will hold their reception at the Downtown branch on November 5.

Adjournment

Warhola made a motion to adjourn. Simcox seconded the motion, and the meeting adjourned at 6:13 p.m.

The next meeting is scheduled for November 22, at the Downtown Branch at 5:00 p.m.

President

Secretary