

Guernsey County District Public Library
Board of Trustees Regular Meeting
May 24, 2022

The Board of Trustees of the Guernsey County District Public Library met in regular session at 5pm on May 24, 2022, at the Crossroads Branch.

Trustees present:

Sheila Ellenberger, Kathy Warhola, Judy Simcox and Stephanie Laube

Library employees present:

Michael Limer, Ada Myers and Jennifer Jacobs

There was one guest present.

Sheila Ellenberger, Vice President, called the meeting to order at 5:06 p.m.

No public participation.

Review and Approval of Minutes

Warhola made a motion to approve the minutes for the regular meeting held on April 26, 2022; Simcox seconded the motion. Motion carried.

Financial Report

April financial reports were presented by Jacobs. Of note: PLF was more than anticipated, first half levy money came in. Several donations were received – \$20 to Finley Room, \$824 for the adult reading program and a Waterfowl book.

Jacobs clarified that Board President Matt Motes reviews and approves financial expenditures.

Laube motioned to accept the financial reports, Warhola seconded. Motion carried.

New Business

GCT parking lot cracks will be repaired now that the grinding and patching has been completed. Parnell & Associates bid for the repair of \$10,810 was approved with a motion by Simcox and second by Warhola.

Old Business

Deed for the additional property was picked up. Limer was given the ok by Prosecutor Angler to use a local attorney for the bidding process and legal documents needed for the Byesville Branch renovations. Limer has contacted Attorney Conaway.

Director's Report

Summer Reading – Ada, Sandy and Lauren are preparing for summer reading including training the staff on the app that will be used

Brush/Fallen Tree – Quotes are being obtained to clear

Carpet – Milfair & King Carpet were both contacted. After discussion regarding carpet or laminate, it was determined that carpet was the better option. Moving forward with King Carpet. Friends of the Library have offered to pay.

Storytime Trail – this continues to be a work in progress. Ada is also working on a “Big Foot around the Fire Reading” to take place at Salt Fork.

Dawes Arboretum – Limer met with the Arboretum director who feels that the wetland area around Crossroads Branch would be a natural fit for a wetland mitigation area. Discussion will continue.

IT Transition – SSI has been here once and will be back again after the holiday

BIcon – Downtown parking lot has been repaired at no additional cost.

The Byesville environmental test showed a little asbestos in the bathroom and staff lounge. Architects are aware and will mitigate.

Limer talked with Farber and Stoney's regarding repairing the book mobile awning.

Another shipment of Covid tests has been ordered as they are seeing an increase in need

Downtown Branch has some roof problems. There is a leak around one of the light fixtures. An electrician has removed the fixture until the repair is made.

Ada is working on adult reading promotion and sign-ups.

Executive Session

With a motion from Warhola and second from Laube to move into executive session for dismissal of employee at 5:37pm trustees moved into executive session. At 5:47pm trustees came out of executive session.

With a motion from Simcox and second by Warhola to move into executive session for discipline of employee at 5:48pm trustees moved into executive session. At 6:00pm trustees came out of executive session.

Business Too Late for the Agenda

June 1 – Summer Reading starts

June 11 – Kick-off for Summer Reading takes place

Adjournment

Warhola made a motion to adjourn. Simcox seconded the motion, and the meeting adjourned at 6:05 p.m.

The next meeting is scheduled for June 24, 2022, at the Crossroads Branch at 5:00 p.m.

President

Secretary