

Guernsey County District Public Library

Board of Trustees Regular Meeting

May 13, 2021

The Board of Trustees of the Guernsey County District Public Library met in regular session May 13, 2021, at the Crossroads Branch.

Trustees present:

Judy Simcox in person

Stephanie Laube, Sheila Ellenberger, Cathy Koscoe, Matt Motes and Kathy Warhola via teleconference.

Library employees present:

Michael Limer and Jennifer Jacobs in person

Mr. Limer, Director, called the meeting to order at 5:05 p.m.

**Review and Approval of Minutes**

Mrs. Laube made a motion to approve the minutes for the regular meeting held on April 8, 2021. Mrs. Warhola seconded the motion. A roll call vote was taken:

Mrs. Laube – yes; Dr. Ellenberger – yes; Mrs. Simcox – yes; Mrs. Koscoe – yes, Mr. Motes – yes, Mrs. Warhola - yes.

**Financial Report**

The financial report was previously provided in the board packet.

Mr. Motes made a motion to accept the financial report as presented. Mrs. Simcox seconded the motion. A roll call vote was taken: Mrs. Laube – yes; Dr. Ellenberger – yes; Mrs. Simcox – yes; Mrs. Koscoe – yes, Mr. Motes – yes, Mrs. Warhola - yes.

## **New Business**

The following resolution was passed:

### **BOARD OF TRUSTEES GUERNSEY COUNTY DISTRICT PUBLIC LIBRARY**

The Board of Trustees (the "Board") of the Guernsey County District Public Library (the "Library"), a county district library of Guernsey County, Ohio met in regular session on May 13, 2021 at 5:00 p.m., at the Crossroads Branch Library (63500 Byesville Road, Cambridge, OH 43725), with the following members present:

Dr. Ellenberger, Mrs. Koscoe, Mrs. Laube, Mr. Motes, Mrs. Simcox, and Mrs. Warhola.

Mrs. Laube introduced the following resolution and moved its passage:

**RESOLUTION REQUESTING THE BOARD OF COUNTY COMMISSIONERS, GUERNSEY COUNTY, OHIO TO SUBMIT TO THE ELECTORS OF THE LIBRARY DISTRICT OF THE GUERNSEY COUNTY DISTRICT PUBLIC LIBRARY THE QUESTION OF A RENEWAL OF AN EXISTING TAX FOR CURRENT EXPENSES OF THE GUERNSEY COUNTY DISTRICT PUBLIC LIBRARY.**

(R.C. Sections 5705.03, 5705.238, 5705)  
[Renewal of an existing tax levy.]

WHEREAS, the Board is a board of library trustees appointed pursuant to Section 3375.22, Ohio Revised Code, and is a board of library trustees described in Section 3375.32, Ohio Revised Code; and

WHEREAS, the Board desires the Board of County Commissioners, Guernsey County, Ohio to renew a tax levies under Section 5705.23, Ohio Revised Code, for current expenses; and

WHEREAS, the Guernsey County Auditor has certified that the above-referenced tax will generate \$835,370.00 during the first year of collection, based on the current assessed valuation of the library district of the Library of \$1,054,166.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Library, a county district library of Guernsey County, Ohio, two-thirds of all the members thereof concurring, that:

Section 1. It is hereby declared that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Library and that it is necessary to levy a renewal tax in excess of such limitation for current expenses of the Library. Accordingly, the Board of County Commissioners, Guernsey County, Ohio (the "Library Taxing Authority"), the taxing authority to whose jurisdiction the Board is subject, is hereby requested to submit to the electors of the library district of the Library, as established under R.C. Chapter 3375, at the general election, to be held November 2, 2021, the question of renewal of an existing tax for current expenses of the Library, which tax shall be levied on the entirety of the territory of the library district of the Library located in Guernsey County.

Section 2. This Board hereby requests the Board of County Commissioners, Guernsey County, Ohio, of the Library Taxing Authority adopt a resolution under Section 5705.23, Ohio Revised Code, and other applicable provisions of law, to submit to the electors of the library district of the Library at an election to be held therein on November 2, 2021, the question of such a renewal of an existing levy for current expenses of the Library.

Section 3. Such tax levy shall be for five years at a rate not exceeding one (1.0) mills for each one dollar of valuation, which amounts to ten cents (\$0.10) for each one hundred dollars of valuation.

Section 4. Such tax levy shall be placed upon the tax list and duplicate for the current tax year, beginning 2022, first due in calendar year 2023, if a majority of the electors voting thereon vote in favor thereof.20

Section 5. The Board finds, determines and declares that the levy of the tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the library district of the Library for the residents of such library district.

Section 6. The Fiscal Officer of the Board, acting on behalf of the Board, is hereby directed to certify a copy of this resolution to the Fiscal Officer of the Library Taxing Authority.

Section 7. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.11, Ohio Revised Code.

Mrs. Warhola seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: Dr. Ellenberger, Mrs. Koscoe, Mrs. Laube, Mr. Motes, Mrs. Simcox, and Mrs. Warhola.

Nays: None.

The resolution was adopted.

Board of Trustees  
Guernsey County District Public Library  
Guernsey County, Ohio

Attest: \_\_\_\_\_

Fiscal Officer

Board President

### **Old Business**

Mr. Limer reported that the commissioners are interested in purchasing the old bookmobile garage. Mrs. Laube made a motion to proceed with exploring the potential sale of the building at the value of \$22,640.00. Dr. Ellenberger seconded the motion. A roll call vote was taken: Mrs. Laube – yes; Dr. Ellenberger – yes; Mrs. Simcox – yes; Mrs. Koscoe – yes, Mr. Motes – yes, Mrs. Warhola - yes.

### **Director's Report**

The PLF may see a small decrease beginning July 2021 – from 1.7% to 1.66%.

The Byesville renovations and plans for the Bookmobile garage are progressing.

The fence around the wells on the Crossroads property has been repaired.

Lori Mitchell received two gift cards as a thank you. Since she was unable to accept them, she contacted the patrons, who agreed to donate them as prizes for the summer reading program. The patrons wished to remain anonymous.

Mr. Conaway had been working on behalf of the library regarding the potential lease agreement. However, the patron no longer wishes to pursue the lease, and Mr. Conaway waived his fee.

Circulation is improving across all areas.

Katherine designed, and had printed, a summer reading booklet advertising all scheduled programming.

### **Outreach Report**

The Outreach Report was previously provided in the board packet.

### **Business Too Late for the Agenda**

Mrs. Jacobs reported researching different options for credit/debit card payments and asked the board to proceed with Square. Mrs. Warhola made a motion to proceed with utilizing Square Terminal to take debit and credit card payments. Mrs. Simcox seconded the motion. A roll call vote was taken: Mrs. Laube – yes; Dr. Ellenberger – yes; Mrs. Simcox – yes; Mrs. Koscoe – yes, Mr. Motes – yes, Mrs. Warhola - yes.

### **Adjournment**

Mr. Motes made a motion to adjourn. Mrs. Warhola seconded the motion, and the meeting adjourned at 5:30 p.m.

The next meeting is scheduled for June 10, 2021, at the Crossroads Branch at 5:00 p.m.

President

Secretary