

Guernsey County District Public Library

Board of Trustees Regular Meeting

June 11, 2020

The Board of Trustees of the Guernsey County District Public Library met in regular session June 11, 2020, at the Crossroads Branch.

Trustees present:

Cathy Koscoe in person

Sheila Ellenberger, Judy Simcox, Stephanie Laube and Kathy Warhola via teleconference.

Library employees present: Michael Limer, Luke Bentley and Jennifer Jacobs

Mr. Limer, Director, called the meeting to order at 5:04 p.m.

Public Participation

Mr. Steve Ury, a representative of AEP, was again in attendance to answer any additional questions regarding the easement project. The Board would like to wait on legal counsel before moving forward. Mr. Limer is working on obtaining legal counsel.

Review and Approval of Minutes

Mrs. Simcox made a motion to approve the minutes for the regular meeting on May 14, 2020.

Dr. Ellenberger seconded the motion.

A roll call vote was taken: Dr. Ellenberger – yes; Mrs. Laube – yes; Mrs. Warhola – yes;

Mrs. Koscoe – yes; and Mrs. Simcox – yes.

Financial Report

Mrs. Jacobs presented the financial report. Our PLF was down 35%, approximately \$48,350.00; however, we received \$37,392.16 from our levy. Additionally, Governor DeWine had asked state agencies to do what they could to help businesses withstand COVID-19's challenges. The Bureau of Workers' Compensation gave us \$4332.62, approximately 100% of our 2018 premium.

Mrs. Warhola made a motion to accept the financial report. Mrs. Laube seconded the motion.

A roll call vote was taken: Dr. Ellenberger – yes; Mrs. Laube – yes; Mrs. Warhola – yes;

Mrs. Koscoe – yes; and Mrs. Simcox – yes.

Pandemic Report

Mr. Limer reported on the library's reopening. The next phase is tentatively June 22, depending on Battelle studies on how long the coronavirus lives on commonly used surfaces.

Mr. Bentley reported that there has been a steady increase on our door count statistics since the first phase of our reopening. There was discussion about virtual options for book groups.

Insurance Committee

The insurance committee was made up of two bargaining unit members, one board member and one administrator. They unanimously voted for one of the renewal options for our current insurance company. Mrs. Warhola made a motion to accept the insurance committee's choice. Mrs. Simcox seconded the motion. A roll call vote was taken: Dr. Ellenberger – yes; Mrs. Laube – yes; Mrs. Warhola – yes; Mrs. Koscoe – yes; and Mrs. Simcox – yes.

Legal Counsel

Mr. Limer is waiting to hear from Judge Padden for release to seek legal counsel.

Other Business Too Late for the Agenda

On Saturday, June 20, there will be a shredding company on site from 10 a.m. to 1 p.m. This will be open to the public.

Mr. Limer would like to soon post the new administrative position to oversee the bookmobile.

Additionally, we are looking into purchasing additional hotspots and a possible drone loaning program.

Adjournment

Mrs. Warhola moved to adjourn. Mrs. Laube seconded the motion. A roll call vote was taken: Dr. Ellenberger – yes; Mrs. Warhola – yes; Mrs. Laube – yes; Mrs. Koscoe – yes; and Mrs. Simcox – yes.

The meeting adjourned at 5:30 p.m.

The next meeting is scheduled for July 9, 2020, at 5:00 p.m. at the Crossroads Branch.

President

Secretary