

The Board of Trustees of the Guernsey County District Public Library met in regular session on, Wednesday January 11, 2012 in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Shana Fair, Scott Woods, Nancy Daniele and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon President called the meeting to order at 4:00 p.m.

Joan Albaugh, President of the union, and Rachael Jordan, Field Representative for the union were present to address the board.

1 Ms. Daniele moved for the board to enter into executive session at 4:00 01-12 p.m. to discuss personnel issues. Mr. Woods seconded and the motion carried.

2 Mr. Woods moved to go out of executive session at 4:37 p.m. Ms. Daniele 02-12 seconded and the motion carried.

Mrs. Smith moved to approve the minutes as mailed. Ms. Daniele seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund Nov. 30, 2011	\$267,499.81
Receipts	92,769.70
Expenses	139,367.98
Balance in the General Fund Dec. 31, 2011	\$220,911.53
Balance in the Building Fund Nov. 30, 2011	\$785,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund Dec 31, 2011	\$785,117.90
Balance in the Motor Fund Nov. 30, 2011	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund Dec 31, 2011	0.00
Balance in the Automation Fund Nov. 30, 2011	\$16,885.98
Receipts	0.00
Expenses	1,925.00
Balance in the Automation Fund Dec. 31, 2011	\$ 14,960.98

Balance all Funds \$1,020,990.41

Balance in Checking	\$4,358.35
Change Fund	100.00
Peoples Interest Business checking	\$1,016,532.06
Total	\$1,020,990.41

7 Mrs. Holt requested that a transfer of funds be made from the Contingency account in the amount of \$24,420.57. The funds would be divided up and placed into any negative personnel accounts to balance the year.

Mrs. Fair moved to proceed with the transfers. Mr. Woods seconded and the motion carried.

03-12

Mrs. Tipton moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$100.00 given by Evelyn S. Kochera for the purchase of reference books, and \$10.00 given by James & Sandra Okon of Cherry Valley, Ca.

Mr. Woods seconded and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of December was 21,402.

Installation of the new computer system is continuing. Several engineers from Kinetics have been working behind the scenes programming. They have run into a bit of a snag as the new system does not recognize our receipt printers. At this point no "user" equipment has been rolled out. It appears that Time Warner has finished the installation of the fiber line at Crossroads. Kinetics has scheduled an engineer to be at Crossroads to possibly switch over to the fiber line on Jan. 13th.

We have had continuing issues with the T1 line (internet service) to Byesville over the past several weeks. Frontier has indicated that there might be an issue with their circuit. In a related issue Horizon EMS a company that are supposedly building a fiber line from Cambridge to Byesville are working on a quote for us.

The parking lot in Byesville is finally officially the property of Evelyn Spring. We are still waiting to see if the Jones family is interested in making an offer on the 8th St. road property.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. Registration for the adult winter reading program begins on January 17th. The first 50 registrants will receive a special "READ" themed book bag. A list of local speakers has been booked on various dates throughout the program. The list includes Karen Edwards, Nescher Pyscher, Dr. Lorle Porter, Roger Pickenpaugh and Landon T. Smith.

The miniature gaming program was held January 7th at Crossroads. Only 9 patrons attended the program.

The State Library of Ohio mobile training lab will be at the Crossroads Branch Feb. 14-21. It will be utilized to provide in-house training for a new check-in/check-out program staff will need to know. The lab will return in August and we hope to offer more classes for the public at that time.

The local Grow & Show Garden club has agreed to decorate both the Main Branch and Crossroads Branch for the 2012 holiday season.

Mrs. King advised the Board that planning is well under way for the next session of story time. Registration began on Monday January 9th and the session begins February 6th.

There will be two special programs in the month of January "Clifford Story hour" on January 18th from 10:00-11:00am and a family "Teddy Bear Pajama Party" on the evening of January 31st.

We are working to find a performer for Summer Reading. We have a few that look promising and are hoping to collaborate with another library to get the best rate. The theme this year is "Dream Big-Read."

The Teen Book Club met to discuss its first book, "Wither" by Lauren Destefano on January 10th. The group will meet again on February 14th the book they will be discussing is "The Summoning" by Kelley Armstrong.

There was no unfinished business.

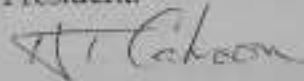
Under new business the Byesville Branch is in need of a water fountain. Cowgills is the only proposal we have received so far.

Mrs. Tipton moved to approve payment of the bills represented by warrants #018698 through #018765 and memo #0025 and #0026 as well as online credit card payments to Peoples Visa. Mrs. Smith seconded, all voted yes, and the motion carried.

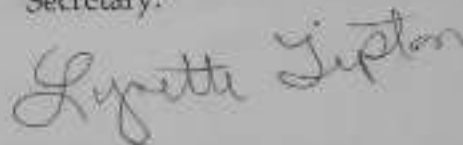
The next meeting will be held February 8, 2012 at 4:00 p.m. at the Crossroads Branch Library in the board room.

Mr. Woods moved to adjourn the meeting. Mrs. Smith seconded and the meeting adjourned at 5:20 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library held its organizational meeting on January 11, 2012, in the Crossroads Branch Library Board Room. Trustees present: Tom Cahoon, Martha Smith, Scott Woods, Shana Fair, and Nancy Daniele, and Lynette Tipton. Library staff present Rich Goodwin, Melissa Essex, Donna King and Cathy Holt

President Tom Cahoon called the meeting to order at 5:33 p.m.

04 Mrs. Tipton moved to elect the following officers: Tom Cahoon President, Shana Fair Vice President, Lynette Tipton Secretary, Cathy Holt Fiscal Officer, and Melissa Essex Deputy Fiscal Officer. Mr. Woods seconded the motion all voted yes and the motion carried. 04-12

05 Mr. Woods moved to approve the 2012 Temporary Appropriation as presented. 05-12

101 GENERAL FUND

1000 Salaries & Benefits

1100 Salaries & Leave Benefits	60,000
1400 Retirement Benefits	10,000
1600 Insurance Benefits	26,000
1900 Other Employee Benefits	100

2000 Supplies

2100 General Administrative Supplies	2,000
2200 Property Maintenance Supplies	2,000
2300 Motor Vehicle Supplies & Parts	500

3000 Purchased & Contracted Services

3100 Travel & Meeting Expenses	100
3200 Communications/Printing/Publicity	1,500
3300 Property Maintenance, Repair & Security	2,000
3400 Insurance	500
3500 Rents/Leases	3,000
3600 Utilities	20,000
3700 Professional Services	10,000
3800 Cataloging	100
3900 Other Contracts & Services	15,000

4000 Library Materials & Information

4100 Books & Pamphlets	15,000
4200 Periodicals	2,500
4300 Audio-Visual	5,000
4500 Computer Services	5,000
4600 Interlibrary Loan Fees	100
4700 Library Material Repair	100
4900 Library Materials - Other	500

5000 Capital Outlay

5200 Land Improvements	1,000
5400 Building Improvements	2,000
5500 Furniture & Equipment	1,000

7000 Other Objects	
7100 Dues & Memberships	1,500
7200 Assessments	2,000
7500 Refunds & Reimbursements	100
TOTAL 101 GENERAL FUND	188,600
 401 BUILDING & REPAIR FUND	
5100 Land	5,000
5200 Land Improvements	100,000
5300 Buildings	10,000
5400 Building Improvements	550,000
5500 Furniture & Equipment	115,000
5900 Other	5,000
TOTAL 401 BUILDING & REPAIR FUND	785,000
 402 MOTOR EQUIPMENT FUND	
5000 Capital Outlay	0
5700 Motor Vehicles	0
TOTAL 402 MOTOR EQUIPMENT FUND	
 403 AUTOMATION FUND	
5000 Capital Outlay	14,500
5500 Equipment	14,500
TOTAL 403 AUTOMATION FUND	
 TOTAL ALL FUNDS	988,100

Mrs. Smith seconded. All voted "yes" and the motion carried.

10 Mrs. Tipton moved to establish a change fund as follows:
RESOLVED, that the Board of Trustees authorizes a change fund to be used as follows:
 \$6.00 in the Finley Room, \$44.00 at the Main Library Circulation Desk, \$25.00 at the
 Byesville Branch and \$25.00 at the Crossroads Branch Library. The fund shall be
 secured in each location with the department head as custodian. The fund is to be used
 for change purposes only; no expenditures shall be made from this fund. A resolution
 establishing the fund shall be passed at each Organizational Meeting of the Board.
 Mr. Woods Seconded and the motion carried.

06-12

Mrs. Tipton moved to enter into executive session at 5:40 p.m. to establish
 compensation for non-bargaining unit employees. Mrs. Fair seconded all voted yes and
 the motion carried.

07-12

Ms. Daniele moved to go out of executive session at 5:45.

08-12

Mrs. Fair moved to leave the non-bargaining unit part-time employee Dottie Clipner at \$8.00 per hour. Administrative staff will remain at the 2011 salary schedule as follows.

09-12

Rich Goodwin	\$62,560.00
Melissa Essex	\$40,000.00
Donna King	\$41,000.00
Cathy Holt	\$30,000.00

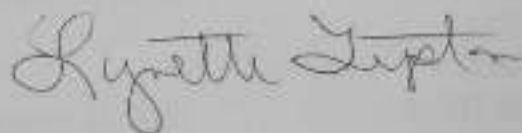
Mr. Woods seconded and the motion carried.

Ms. Daniele moved to adjourn. Mrs. Fair seconded and the motion carried. The meeting adjourned at 5:46 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library met in regular session on February 8, 2012 in the board room of the Crossroads Branch Library. Trustees present: Tom Cahoon, Martha Smith, Nancy Daniele, Shana Fair, Craig Rich, Scott Woods and Lynette Tipton. Library staff present: Rich Goodwin, Melissa Essex, Donna King, and Cathy Holt.

Mr. Cahoon called the meeting to order at 3:57 p.m.

There was no public participation.

Mrs. Smith moved to dispense with the reading of the minutes and to approve them as distributed. Ms. Daniele seconded and the motion carried.

Mrs. Holt gave the Fiscal Officers Report.

Balance in the General Fund December 31, 2011	\$220,916.53
Receipts	99,522.38
Expenses	116,579.19
Balance in the General Fund January 31, 2012	\$203,859.72
Balance in the Building Fund December 31, 2011	\$785,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund January 31, 2012	\$785,117.90
Balance in the Motor Fund December 31, 2011	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund January 31, 2012	0.00
Balance in the Automation Fund December 31, 2011	\$ 14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund January 31, 2012	\$14,960.98
Balance all Funds	\$ 1,003,938.60
Balance in checking	\$12,185.54
Change Fund	\$ 100.00
Peoples Interested Business Checking	<u>\$991,653.06</u>
TOTAL	\$1,003,938.60

Mrs. Tipton moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$20.00 given by Eric Templeton, 2 Scrapbooks from the Seminary School Reunions, given by Mary Ellen Montgomery Patterson, and Bullies Never Win by Margery Cuyler given by The Guernsey County Retired Teachers Association, in memory of Anna Margaret (Osler) Rankin.

Mr. Rich seconded and the motion carried.

Mrs. Holt requested that the board approve the transfer of \$273,000 from the Building Fund Capital account and place it in the General Fund.

Mrs. Fair moved to accept the request for the transfer. Mrs. Tipton seconded the motion. All voted yes and the motion carried. 10-12

Mr. Rich moved to accept the 2011 Permanent Appropriations as presented. 11-12

101 GENERAL FUND

1000 Salaries & Benefits	
1100 Salaries & Leave Benefits	690,000
1400 Retirement Benefits	96,000
1600 Insurance Benefits	290,000
1900 Other Employee Benefits	2,000
2000 Supplies	
2100 General Administrative Supplies	20,000
2200 Property Maintenance Supplies	8,000
2300 Motor vehicle Supplies & Parts	500
3000 Purchased & Contracted Services	
3100 Travel & Meeting Expenses	1,500
3200 Communications/Printing/Publicity	10,000
3300 Property Maintenance, Repair & Security	70,000
3400 Insurance	15,000
3500 Rents/Leases	5,000
3600 Utilities	60,000
3700 Professional Services	20,000
3800 Cataloging	100
3900 Other Contracts & Services	55,000
4000 Library Materials & Information	

4100 Books & Pamphlets	130,000
4200 Periodicals	13,000
4300 Audio-Visual	35,000
4500 Computer Services	5,000
4600 Interlibrary Loan Fees	50
4700 Library Material Repair	0
4900 Library Materials - Other	1,000
5000 Capital Outlay	
5200 Land Improvements	0
5400 Building Improvement	50,000
5500 Furniture & Equipment	30,000
7000 Other Objects	
7100 Dues & Memberships	3,500
7200 Assessments	4,000
7500 Refunds & Reimbursements	500
8000 Contingencies	
8900 Contingencies	25,000
TOTAL 101 GENERAL FUND	1,640,150
 401 Building & Repair Fund	
5000 Capital Outlay	
5100 Land	5,000
5200 Land Improvements	100,000
5300 Buildings	10,000
5400 Building Improvements	275,000
5500 Furniture & Equipment	115,000
5900 Other	5,000
 TOTAL 401 BUILDING & REPAIR FUND	510,000
 402 MOTOR EQUIPMENT FUND	
5000 Capital Outlay	0
5700 Motor Vehicles	
 TOTAL 402 MOTOR EQUIPMENT FUND	0
 403 AUTOMATION FUND	
5000 Capital Outlay	

5500 Equipment	14,500
TOTAL 403 AUTOMATION FUND	14,500
TOTAL ALL FUNDS	2,164,650

Mr. Woods seconded all voted yes and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of January was 29,844. Mr. Goodwin reminded the board that some changes have been made to the circulation report. The inter-library loan items will now be included. The Bookmobile circulation has been removed from the report and replaced with the E-book circ. In addition a count of the meeting room usage has also been added.

Library Design Associates have informed us that due to a manufacturer shut down over the holidays we may not see the signage for the meeting room until early March.

The computer upgrade/replacement is ongoing. Kinetic Networking will be on site February 13th -15th.

In regards to the 8th Street road property, a letter was sent to the folks living next door to the property early this year. We have not received any response as of yet.

The Ohio Library Council will again this year be offering a Trustees Dinner on April 5, 2012 at 6:30 p.m. at the Muskingum County Library. If anyone is interested in going please let Mr. Goodwin know.

The OLC has updated all current information on all board members. If there are any changes that need to be made or if you would no longer care to receive the information please let Mr. Goodwin know.

Negotiations with our Bargaining Unit began on February 1st. We have had 2 sessions and currently have 2 more scheduled. We have tentatively agreed on a few issues.

Mrs. Essex presented the Assistant director's report. The State Library of Ohio mobile training lab will be at Crossroads Branch Feb. 14-21. It will be utilized to provide in-house training for a new check-in/checkout program that the staff will need to know in the near future. The Administration staff will cover the circulation desks during the training times; therefore no building closures will be necessary. There will be more training taking place in the months to come.

A very basic GCDPL website is now functioning. We still need some training on various aspects of the maintenance, design etc. The calendar of events is current and the overall site is better than the previous one.

As part of the adult winter reading program Jeffersonian columnist Nescher Pyscher will be speaking at the Crossroads Branch on Tuesday Feb. 14th at 6:30.

Mrs. King reported that both the Teddy Bear Pajama Party held in January and the Clifford Day were well attended. There were some older children in attendance that enjoyed participating in a reader's theater performance at the Teddy Bear Pajama Party.

Story time began on Monday the 6th with a rambunctious group of 25 children and their caregivers. There was an early childhood education student in attendance to observe the program. The student was very impressed by the large crowd!

Our attendance figures for 2011 went up by close to one-thousand people in the children's department.

Under unfinished business, Mr. Woods moved to accept the water fountain replacement bid from Cowgills.

12-12

Mrs. Smith seconded all voted yes and the motion carried.

Under new business Mr. Cahoon expressed some concern about the lighting in the parking lot at the Crossroads Branch. He asked Mr. Goodwin to look into some options that might brighten things up a bit.

Ms. Daniele moved to approve payment of the bills represented by warrants #001876 through #A01882; memo checks #001 and #002 as well as the online payment to Peoples Visa. Mrs. Smith seconded. All voted "yes" and the motion carried.

Mrs. Fair moved to go into executive session to discuss a personnel issue at 4:39 pm.

13-12

Mr. Woods seconded the motion and the motion carried

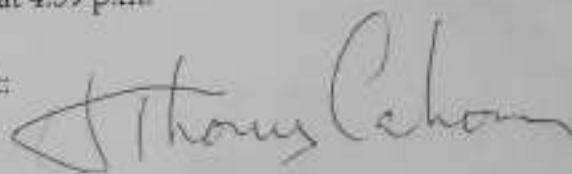
Mr. Woods moved to return to regular session at 4:59 pm.

14-12

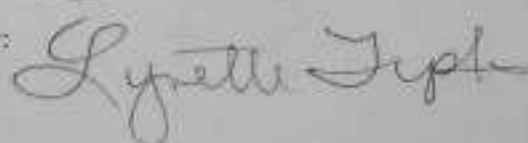
Mrs. Smith seconded and the board returned to regular session.

Mr. Rich moved to adjourn the meeting. Mr. Woods seconded and the motion carried. Meeting adjourned at 4:59 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library met in regular session on, Wednesday March 7, 2012 in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Shana Fair, Craig Rich, and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:00 p.m.

Mrs. Fair moved to approve the minutes as mailed. Mrs. Smith seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund Jan. 31, 2012	\$220,911.53
Receipts	391,338.08
Expenses	150,180.96
Balance in the General Fund Feb. 29, 2012	\$445,016.43
Balance in the Building Fund Jan. 31, 2012	\$510,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund Feb. 29, 2012	\$510,117.90
Balance in the Motor Fund Jan. 31, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund Feb. 29, 2012	0.00
Balance in the Automation Fund Jan. 31, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund Feb. 29, 2012	\$ 14,960.98
Balance all Funds	\$970,095.72
Balance in Checking	\$ 3,234.00
Change Fund	100.00
Peoples Interest Business checking	\$966,731.72
Total	\$970,095.72

Mrs. Fair moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$50.00 given by Alpha Rho Chapter of the Delta Kappa Gamma Society for the purchase of large print books, \$150.00 given by an anonymous patron, \$5.96 given by patrons to the Scholastic Books donation box for the purchase of children's books, Historical Facts and Stories of the Cambridge Fire Department, 1973 given by Jim Jackson, and The History of the Guernsey County Sheriff's Office, 1810-2006, given by Arnold A. VanHorn.

Mr. Rich seconded and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of February was 24,351.

The signage for Mary Cole has been installed. The Board would like to get a picture of Mary along with Mr. Goodwin and some of the board members for the Jeffersonian.

The new water fountain has been installed at Byesville.

The computer upgrade is moving along at a rapid speed this week. The Main library is essentially complete with a few exceptions. Crossroads is approximately 75% complete. Byesville will be up and running soon. There are a few administrative and technical service machines that will require additional work to configure due to unique features.

Mrs. Albaugh, president of the bargaining unit, has requested on behalf of the unit that some of the money donated in memory of Debby Wardeska be used to purchase a plaque to honor her years of service to the library. The board tabled the request until the next meeting. They would rather an item needed by the library be purchased in her memory instead.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. She was pleased to announce that the new GCDPL website went live to the public on Feb. 29th. It remains a work in progress. She and Mrs. King have previewed a widget available

for purchase that has the potential to provide book reviews, reader's advisory and titles featured on national television. Additional features, such as "staff picks" and a library newsletter template, are included in the package. The product is called Book Sizzle the cost for the year would be approximately \$1000.00. Mrs. Essex requested that the Board consider purchasing this product.

Mr. Rich moved that the library purchase a subscription to Book Sizzle. 15-12
Mrs. Smith seconded and the motion carried.

The adult winter reading program finished up on Feb. 29th. The total program attendance was 98. The programs of both Dr. Lorle Porter and Roger Pickenpaugh were very well received. Dr. Porter has expressed interest in speaking again at the Main Branch.

Mrs. King presented an update of the coming events in the children's department. The Cambridge YMCA will be coming for an interactive program featuring gymnastics, cheerleading, and yoga on Tuesday March 13th. This program will be for families and children of all ages.

They will also be collaborating with the Girl Scouts by hosting a program called AMAZE. This program will be held at the Crossroads Branch on a series of Thursday afternoons beginning Mar. 29th. The program is open to girls 6th through 8th grade.

The next teen book club will be held on March 27th.

We are participating in Buckeye Trail Elementary Right to Read program on March 9th. Two large programs are planned which will consist of skits and songs with some teacher participation.

Staff from the children's department will be attending the annual Summer Reading workshop to be held at Belmont Tech on Mar. 22nd.

Under unfinished business Chuck and Lynn Jones have made a firm offer to purchase the property, adjacent to there property, on 8th Street Road at a price of \$2,000.00.

Mrs. Tipton moved to accept the offer by Chuck and Lynn Jones on the 8th Street Road property. Mrs. Fair seconded all voted yes and the motion carried.

16-12

Under new business Bradford Mowing is the only proposal that we have received for mowing services. Bradford did a nice job last year. The price remains the same for all services except the maintenance of the bushes at Crossroads.

Mr. Rich moved that we accept the proposal from Bradford for mowing and landscape services. Mrs. Smith seconded all voted yes and the motion carried.

17-12

Mrs. Fair moved that we declare the Bookmobile surplus property and that we entertain offers to sell the Bookmobile as is.

18-12

Mr. Rich seconded the motion and the motion carried.

The Board tabled the electrical rate change through Options Utility Consulting.

Mrs. Smith moved that we proceed to explore the funding issue by levy.

Mrs. Fair seconded all voted yes and the motion carried.

Mr. Rich moved to enter into executive session at 5:15 pm to discuss the bargaining unit contract.

19-12

Mrs. Fair seconded and the motion carried.

Mr. Rich moved to return to regular session at 5:27 pm.

20-12

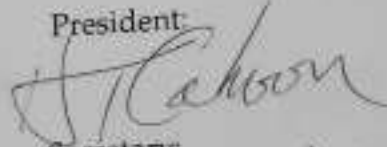
Mrs. Smith seconded and the motion carried.

Mr. Rich moved to approve payment of the bills represented by warrants #018828 through #018888 and memo #0003 and #0004. Mrs. Smith seconded, all voted yes, and the motion carried.

The next meeting will be held April 4, 2012 at 4:00 p.m. at the Crossroads Branch Library in the board room.

Mrs. Tipton moved to adjourn the meeting. Mrs. Fair seconded and the meeting adjourned at 5:28 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library met in regular session on, Wednesday April 4, 2012 in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Shana Fair, Scott Woods, Nancy Daniele and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:00 p.m.

Mrs. Smith moved to approve the minutes as mailed. Mrs. Fair seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund Feb.29, 2012	\$445,016.84
Receipts	70,407.19
Expenses	127,281.62
Balance in the General Fund Mar 31, 2012	\$338,142.41
Balance in the Building Fund Feb 29, 2012	\$510,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund Mar. 31, 2012	\$510,117.90
Balance in the Motor Fund Feb.29, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund Mar.31, 2012	0.00
Balance in the Automation Fund Feb 29, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund Mar 31, 2012	\$ 14,960.98
Balance all Funds	\$912,721.29
Balance in Checking	\$13,248.06
Change Fund	100.00
Peoples Interest Business checking	\$899,373.23
Total	\$912,721.29

Mrs. Tipton moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$25.00 given by Dan & Lynne Padden in memory of Carabel S. Nicholson, \$50.00 given by Richard Allietta for family programming, \$10.00 given by Therapeutic Value Group Narcotics Anonymous, a bag of legos, and \$37.00 given by The Cambridge Writers to the Children's Dept. for more legos, CD of images of the construction of Crossroads given by Becky Reed an employee of BiCon Services, On Jungle Trails, by Frank Buck c.1936 and Bring'em Back Alive, by Frank Buck, c 1930 given by Duane A. McFarland, 10 DVD's of misc. Noble County histories along with A Genealogy of Christopher Barnhouse written by Dr. Shirley A. Harmon given by the estate of Kay Barnhouse Stout.

Ms. Daniele seconded and the motion carried.

Mrs. Holt presented to the board a formal request to convert payroll over to direct deposit beginning in July of 2012.

Ms. Daniele moved to accept the request for direct deposit. Mrs. Smith seconded the motion, all voted yes and the motion carried.

21-12

Mr. Goodwin presented the Director's report. Circulation for the month of March was 30,190.

Concerning the Mary Cole signage, Mary is willing to have a picture taken for an article in the newspaper. She will get back with us to set a date.

Staff training is currently underway of our pending new circulation system. The new system is expected to be up and running in early summer.

The library has received and deposited the \$2,000 check from Lynne & Chuck Jones for the 8th St. road property. The deed was prepared by Dave DeSelm's office.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. The Cambridge Writers held the 3rd annual "Writers at the Crossroads" on Saturday, Mar. 24, 2012. The group is working to raise funds for the children's department. To date one large bag of Legos and \$37.00 cash has been donated.

Beginning May 1, 2012 Par-King is turning over control of the parking lot located between the Courthouse and Main Branch to the Guernsey County Commissioners. The Library's rental agreement, for the eight spaces against the back of the building, will remain in effect thru the end of 2012.

At the last Board Meeting, there was a discussion about the Union's request to use the monies donated in Debby Wardeska's name. After some consideration, I have determined that a plaque on the CD collection would be nice. Wording would be to the effect of, "The Debby Wardeska Memorial Collection". This would satisfy the request to have her name visibly posted and, at the same time, apply money towards something that Debby truly enjoyed.

The yearly staff evaluation process will begin at the end of April.

Mrs. King presented an update on the events of the Children's Department. March was a very busy month. The YMCA Family Night, held on March 13th was very well attended. The Teen Book Discussion Group is growing. We now have five teens. The program held at Buckeye Trail Elementary was well received by their 500 students. We are planning to visit Central Elementary on Mar. 30th. The Amaze program hosted by the Girls Scout was canceled due to no one showing up. We are planning to reschedule in the summer or fall. The Easter Bunny made a visit to our story time groups. Everyone had a great time!

We attended the summer reading workshop on Mar. 22nd at Belmont Tech and arrived back at the library with lots of great ideas for another fun summer reading program. We also received some free books and puppets.

We will be celebrating National Library Week with a "Wild About Books" Family Program on Tuesday, April 10th. Activities include a scavenger hunt, crafts and the opportunity to win some cool prizes.

Mrs. Smith moved to go into executive session to discuss union negotiations at 4:22 p.m. Mrs. Fair seconded and the motion carried.

22-12

Mrs. Fair moved to return to regular session at 4:55 p.m. Mr. Woods seconded and the motion carried.

23-12

Under unfinished business, as mention in the Directors report, the 8th Street Road Property has been sold to Chuck and Lynne Jones.

Under new business Mrs. Fair moved to accept the Resolution requesting Guernsey County Auditor to certify current tax valuation. Mrs. Smith seconded the motion, all voted yes and the motion carried.

24-12

Mr. Goodwin reported that we are closer to having fiber lines available at the Byesville Branch. Horizon is currently working is the Byesville area. Service is expected to be live by mid-summer.

Mr. Woods moved to approve payment of the bills represented by warrants #018889 through #018951 and memo #12005 and #0006A along with online payment 031039. Mrs. Tipton seconded, all voted yes, and the motion carried.

The next meeting will be held May 2, 2012 at 4:00 p.m. at the Crossroads Branch Library in the board room.

Mrs. Fair moved to adjourn the meeting. Mr. Woods seconded and the meeting adjourned at 5:20 p.m.

President:

Thomas Cahoon

Secretary:

Lynette Tipton

The Board of Trustees (the "Board") of the Guernsey County District Public Library (the "Library"), a county district library of Guernsey County, Ohio met in special session on Friday, May 11, 2012 at 4:00 p.m. in the Board Room of the Crossroads Branch Library with the following members present: Tom Cahoon, Shana Fair, Martha Smith, Nancy Daniele, Craig Rich, and Scott Woods.

Mrs. Fair introduced the following resolution and moved its passage:

Resolution requesting the county district library of Guernsey County, Ohio to submit to the electors of the library district, as defined by the state library board pursuant to section 3375.01 of the Revised Code the question of an additional tax for current expenses of the Guernsey County District Public Library.

(Revised Code Sections 5705.03, 5705.23)

An Additional Tax

Whereas, the Board of Trustees (the "Board") of the Guernsey County District Public Library, a county district library of Guernsey County, Ohio (the "Library") is a board of library trustees appointed pursuant to Section 3375.22 of the Ohio Revised Code, and is a board of library trustees described in Section 3375.32 of the Ohio Revised Code, and

Whereas, the Board desires the county district library of Guernsey County, Ohio to levy a tax under Section 5705.23, Ohio Revised Code, for current expenses.

Now, therefore, be it resolved by the Board of Trustees of the Guernsey County District Public Library, a county district library of Guernsey County, Ohio, two-thirds of all the members thereof concurring, that:

Section 1 It is hereby declared that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Library and that it is necessary to levy an additional tax in excess of such limitation for current expenses of the Library. Accordingly, the county district library of Guernsey County, Ohio, the taxing authority to whose jurisdiction the Board is subject, is hereby requested to submit to the electors of Guernsey County, Ohio at the General Election to be held November 6, 2012, the question of an additional tax for current expenses of the Library.

Section 2 This Board hereby requests the Guernsey County Commissioners of the Library Taxing Authority adopt a resolution under Section 5705.23, Ohio Revised Code, and

other applicable provisions of law, to submit to the electors of the county district library at an election to be held herein on November 6, 2012, the question of such an additional tax for current expenses of the Library.

Section 3 Such tax levy shall be for 5 years at a rate not exceeding 1 mill for each one dollar of valuation.

Section 4 Such tax levy shall be placed upon the tax list and duplicate for the current tax year if a majority of the electors voting thereon vote in favor thereof.

Section 5 The Board finds, determines and declares that the levy of the tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the county district library for the residents of the county district library.

Section 6 The Fiscal Officer of the Board, acting on behalf of the Board, is hereby directed to certify a copy of this resolution to the Clerk of the Guernsey County Commissioners of the Library Taxing Authority.

Section 7 It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.11, Ohio Revised Code.

Mrs. Smith seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: Tom Cahoon, Shana Fair, Martha Smith, Nancy Daniele, Craig Rich, Scott Woods

Nays: (none)

The resolution was adopted.

Passed: May 11, 2012

Board of Trustees
Guernsey County District Public Library
Guernsey County, Ohio

Attest: _____
Fiscal Officer

Board President

CERTIFICATE

The undersigned Fiscal Officer of the Board of Trustees of the Guernsey County District Public Library, Guernsey County, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly adopted by said Board on May 11, 2012, and that a certified copy thereof was filed in the office of the Guernsey County Commissioners on May 15, 2012.

Fiscal Officer
Guernsey County District Public Library

The Board of Trustees of the Guernsey County District Public Library met in regular session on Wednesday, May 2, 2012, in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Shana Fair, Scott Woods, and Nancy Daniele. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:00 p.m.

Mrs. Fair moved to approve the minutes as mailed. Mr. Woods seconded and the motion carried.

There was no public participation.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund Mar 31, 2012	\$388,034.85
Receipts	89,753.12
Expenses	131,184.99
Balance in the General Fund April 30, 2012	\$346,602.98
Balance in the Building Fund Mar 31, 2012	\$510,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund April 30, 2012	\$510,117.90
Balance in the Motor Fund Mar 31, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund April 30, 2012	0.00
Balance in the Automation Fund Mar. 31, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund April 30, 2012	\$ 14,960.98
Balance all Funds	\$871,181.86
Balance in Checking	\$2,106.22
Change Fund	100.00
Peoples Interest Business checking	\$868,974.40
Total	\$871,181.86

Ms. Daniele moved to accept the following resolution:

RESOLVED, that the Board of Trustees accept the following gifts: \$10.00 given by Therapeutic Value Group of Narcotics Anonymous.

Mrs. Fair seconded and the motion carried.

Mrs. Holt requested the board's approval to transfer funds from the capital building fund account, \$25,000 from the building improvements and \$15,000 from the furniture and equipment account for a total of \$40,000. The funds would be placed in the general fund, professional services account, to cover the attorney fees for the contract negotiations, as well as other items that come from that account.

Mrs. Fair moved to accept the request. Mr. Woods seconded the motion, all voted yes and the motion carried.

25-12

Mrs. Holt shared the final audit report with the board. Only one recommendation was made. Mr. Goodwin explained that the board would need to approve an employee record privacy policy in the near future to comply with the recommendation.

Mr. Goodwin presented the Director's report. Circulation for the month of April was 30,190.

The installation of our computer hardware is continuing. Some issues have come up that will be addressed with the proprietor of Kinetic Networking on Friday.

Mr. Goodwin and Mrs. Essex addressed the Friends of the Guernsey County Library on April 21st. They were both very comfortable as to the direction and purpose that the group is taking. They are in the process of becoming a 501C-3 organization (i.e., tax exempt). This will, once finalized, benefit the library greatly.

The proprietor of Crow's Nest Comic Book Store will, for the third year, be at the Crossroads Branch on Saturday May 5th in recognition of "Free Comic Book Day". Mrs. Essex did a nice article in the April 29th addition of the Jeffersonian promoting the event.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. Staff evaluations have been processed and will be delivered to staff soon after ratification of the Union contract.

The computer program changeover from Horizon to Symphony will go into effect on or about Thursday, June 7th. For the week prior, staff will be unable to check-in returned items. In addition, it won't be possible to run the daily item request lists. In order to "play catch-up" with the backlog of items, I am requesting that all three locations remain closed, for a period of time during that day. Details will be made available to the public as soon as possible.

Mrs. King presented an update on the events in the children's department. Story time ended on April 25th. The teen book club had another good turnout. We are planning to continue this program into the summer.

We are in the midst of planning our "Dream Big-Read" Summer Reading Program. Our kick-off will be held at Deerassic Park On Monday, June 18th. It will be an outdoor program featuring information about local wildlife and the use of a fire rings for marshmallows and s'mores. Many groups are scheduled to conduct programs for us this year. We are currently working on the flyer that will include a full schedule of events. Registration begins on June 4th.

The Friends Group has indicated that they will make a donation to help with the cost of books, so that we can continue to offer each child that attends the program a free book.

Under unfinished business, Mr. Woods moved to go into executive session to discuss Bargaining Unit Negotiations at 4:34 p.m. 26-12

Mrs. Fair moved to return to regular session at 4:55 p.m. 27-12

No action was taken by the Board on the contract.

Under new business Mrs. Fair moved to accept the summer hours as proposed by Mr. Goodwin. 28-12

Ms. Daniele moved to begin summer hours on Saturday May 26th and return to winter hours on September 8th.

Mrs. Fair seconded and the motions carried.

The service maintenance agreement with Ables is up for renewal. After some discussion the Board decided that Mr. Goodwin should call and cancel the agreement.

Due to the fact that the taxing authority resolution requires that 2/3 of the Board be present to vote, the board decided to hold a special meeting next week to take care of this matter. The day and time will be announced as soon as possible.

Mr. Woods moved to approve payment of the bills represented by warrants #018952 through #019012 and memo #0007A and #0008A. Mrs. Fair seconded, all voted yes, and the motion carried.

The next regular meeting will be held June 6, 2012 at 4:00 p.m. at the Crossroads Branch Library in the board room.

Mrs. Fair moved to adjourn the meeting. Mr. Woods seconded and the meeting adjourned at 5:15 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library met in special session on May 11, 2012 in the board room of the Crossroads Branch Library. Trustees present: Tom Cahoon, Shana Fair, Martha Smith, Nancy Daniele, Scott Woods, and Craig Rich.

Mr. Cahoon called the meeting to order at 4:00 p.m.

Mr. Goodwin, Mrs. Essex, Mrs. King and Mrs. Holt were also present.

There was no public participation.

The Taxing Authority Resolution, the next step in the process of seeking a levy on the November ballot was on the table. The resolution requires that two thirds of the board be present to vote. Mrs. Fair moved to proceed with the resolution. Mrs. Smith seconded the motion. A roll call vote was taken; Mrs. Smith "yes", Mr. Rich, "yes" Ms. Daniele, "yes" Mr. Woods "yes", Mrs. Fair "yes", and Mr. Cahoon "yes". The vote passed, unanimously. 29-12

Ms. Daniele moved to go into executive session at 4:15 p.m. to discuss the Summary of OAPSE Negotiations. Mrs. Fair seconded all voted yes and the motion carried. 30-12

Mr. Rich moved that the Board return to regular session. Mr. Woods seconded and the motion carried. 31-12

The board returned to regular session 4:45 at p.m.

Mr. Rich moved that the board not ratify the contract as presented, due to concerns with article 21. Mrs. Fair seconded, all voted yes, and the motion carried. 32-12

Ms. Daniele moved to adjourn. Mr. Woods seconded. All voted in favor. The meeting adjourned at 4:50.

President:



Secretary:



Board of Trustees
Guernsey County District Public Library

The Board of Trustees (the "Board") of the Guernsey County District Public Library (the "Library"), a county district library of Guernsey County, Ohio met in regular session on April 4, 2012 at 4:00 p.m. in the Board Room of the Crossroads Branch Library with the following members present:

Mrs. Shana Fair introduced the following resolution and moved its passage:

RESOLUTION REQUESTING THE GUERNSEY COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE GUERNSEY COUNTY DISTRICT PUBLIC LIBRARY, AS DEFINED BY THE STATE LIBRARY BOARD PURSUANT TO SECTION 3375.01 OF THE REVISED CODE, LOCATED IN GUERNSEY COUNTY, OHIO AND THE AMOUNT TO BE GENERATED DURING THE FIRST YEAR OF COLLECTION OF A NEW TAX FOR CURRENT EXPENSES OF THE GUERNSEY COUNTY DISTRICT PUBLIC LIBRARY.

WHEREAS, this Board wishes to initiate proceedings for the submission to the electors of Guernsey County, Ohio, at the General Election to be held November 6, 2012, the question of a new tax for current expenses of the Library.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Guernsey County District Public Library in Guernsey County, Ohio, two-thirds of all of the members thereof concurring that:

Section 1 It is necessary to assess a tax for current expenses of the Guernsey County District Public Library.

Section 2 The Guernsey County Auditor is hereby requested to certify the total current tax valuation of Guernsey County and the amount to be generated during the first year of collection of a new tax for the benefit of the Library at a rate not exceeding 1 mill for each one dollar of valuation for current expenses of the Library.

Section 3 The Fiscal Officer of this Board is hereby authorized and directed to deliver a copy of this resolution to the Guernsey County Auditor.

Section 4 It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mrs. Martha Smith seconded the motion and, after discussion, a roll call vote was taken and the results were: Cahoon, aye; Fair, aye; Woods, aye; Smith, aye; Tipton, aye; Daniele, aye.

The resolution was adopted.

Passed April 4, 2012

BOARD OF TRUSTEES
Guernsey County District Public Library
Guernsey County, Ohio

Attest: _____
Cathy Holt, Fiscal Officer

H. Thomas Cahoon, Board President

CERTIFICATE

The undersigned Fiscal Officer of the Board of Trustees of the Guernsey County District Public Library in Guernsey County, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly adopted by said Board on April 4, 2012, and that a copy was filed in the office of the Guernsey County Auditor on April 9, 2012.

Fiscal Officer
Guernsey County District Public Library

The Board of Trustees of the Guernsey County District Public Library met in regular session on Wednesday, June 6, 2012, in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Shana Fair, Martha Smith, Craig Rich, Nancy Daniele, and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:00 p.m.

Mrs. Smith moved to approve the minutes as mailed. Mr. Rich seconded and the motion carried.

There was no public participation.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund April 30, 2012	\$344,580.42
Receipts	200,159.45
Expenses	156,925.36
Balance in the General Fund May 31, 2012	\$387,814.51
Balance in the Building Fund April 30, 2012	\$510,117.90
Receipts	0.00
Expenses	40,000.00
Balance in the Building Fund May 31, 2012	\$470,117.90
Balance in the Motor Fund April 30, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund May 31, 2012	0.00
Balance in the Automation Fund April 30, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund May 31, 2012	\$ 14,960.98
Balance all Funds	\$872,393.39
Balance in Checking	\$28,218.91
Change Fund	100.00
Peoples Interest Business checking	\$844,074.48
Total	\$872,393.39

Mrs. Tipton moved to accept the following resolution:

RESOLVED, that the Board of Trustees accept the following gifts: \$100.00 given by the Ohio Homemakers and Community Education for the use of the meeting room, \$50.00 given by Jerry & Mary Jo Warner in memory of Harold Skaggs, \$10.00 given by South Elementary to purchase a children's book to honor the retirement of Mrs. Bailey, 3 copies of the children's book, How Did That Get In My Lunchbox? The Story of Food, by Chris Butterworth, given by The Guernsey County Farm Bureau, \$20.00 given by Shirley Hebb, \$25.00 given by Dan & Lynn Padden for the purchase of a book on fashion design in memory of Natalie Weber, \$10.00 given by an anonymous donor, 2 3-ring binders given by Ron Smith, Scrapbook of the assassination of John F. Kennedy given by Kathy Gramlich, \$10.00 given by the Kornocovich Family of Las Vegas Nevada, \$15.00 given by an anonymous donor, and \$16,561.62 from the estate of Martha C. Moore given in memory of her parents C. Ellis and Nannie B. Moore and her brother Charles L. Moore.

Ms. Daniele seconded and the motion carried.

Mrs. Holt requested the board's approval to transfer funds from the Furniture and Equipment fund into the Dues & Membership fund.

Mr. Rich moved to accept the request. Mrs. Smith seconded the motion, all voted yes and the motion carried. 33-12

Mr. Goodwin presented the Director's report. He is currently investigating the possibility of having the windows washed at Crossroads and Byesville. He has received one proposal and is seeking the board's approval to proceed once he has received at least one more quote. The board agreed that he should use his best judgment concerning this issue.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. Circulation for the month of May was 26,920 total items. This is an increase of 3,602 over last year.

Mrs. Essex spoke at the May 14th meeting of the Guernsey County Celtic Society. They have expressed an interest in possibly donating \$100.00 to the library for the purchase of genealogical materials. The Society will meet again in September for further discussion.

Mrs. Essex reported that more nosing strips on the front steps of the Main Branch have started to pull away from the concrete. Jack Warne construction has been contacted to take a look at the new damage.

Mrs. King presented an update on the events in the children's department. In May, seventy 1st graders from Central Elementary visited the Main Library and approximately one hundred 2nd graders from Shenandoah Elementary visited Crossroads.

The teen book club was attended by four girls. The group decided to continue into the summer. Dates and books for the rest of the sessions have already been chosen.

We will be partnering with Help Me Grow for Baby Time programs for the summer. We will be visiting them on June 13th. They will in turn present a program for us in July.

Caroline Pierson, from our Friends Group, approached Mrs. King about the possibility of receiving grant money from the Ohio Arts Council to fund an artist visit for children at the Crossroads Branch. We are tentatively planning this event to take place in November.

Summer reading is almost upon us! Registration started Monday and signs ups are going very well.

Under unfinished business, Mrs. Smith moved to go into executive session to discuss Bargaining Unit Negotiations at 4:20 p.m. Ms. Daniele seconded, and the motion carried. 34-12

Mrs. Tipton moved to return to regular session at 5:15 p.m. Mrs. Fair seconded the motion and the motion carried. 35-12

Mr. Rich moved to unilaterally implement the last, best final offer, as proposed to the Bargaining unit on June 5, 2012. Mrs. Fair seconded the motion. The motion carried unopposed.

36-12

Under new business Mrs. Smith moved to hold the July meeting on July 11, 2012 due to the regular meeting date falling on July 4th. Ms. Daniele seconded and the motion carried.

37-12

Mrs. Tipton moved to approve payment of the bills represented by warrants #019013 through #019089 and memo #0009A and #0010A and online payment C51039. Mr. Cahoon seconded, all voted yes, and the motion carried.

The next regular meeting will be held July 11, 2012 at 4:00 p.m. at the Crossroads Branch Library in the board room.

Mrs. Tipton moved to adjourn the meeting. Mr. Rich seconded and the meeting adjourned at 5:25 p.m.

President:

Thomas Cahoon

Secretary:

Rynette Tipton

The Board of Trustees of the Guernsey County District Public Library met in regular session on Wednesday, July 11, 2012, in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Shana Fair, Martha Smith, Craig Rich, Nancy Daniele, and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:00 p.m.

Mrs. Fair moved to approve the minutes as mailed. Ms. Daniele seconded and the motion carried.

There was no public participation.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund May 31, 2012	\$387,786.52
Receipts	101,765.47
Expenses	126,761.23
Balance in the General Fund June 30, 2012	\$362,790.76
Balance in the Building Fund May 31, 2012	\$470,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund June 30, 2012	\$470,117.90
Balance in the Motor Fund May 31, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund June 30, 2012	0.00
Balance in the Automation Fund May 31, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund June 30, 2012	\$ 14,960.98
Balance all Funds	\$847,369.64
Balance in Checking	\$3,098.30
Change Fund	100.00
Peoples Interest Business checking	\$844,171.34
Total	\$847,369.64

Mrs. Tipton moved to accept the following resolution:

RESOLVED, that the Board of Trustees accept the following gifts: \$50.00 given by John and Mary Skaggs in memory of Harold Skaggs, Thornton & Colvin Family History; Plainfield, My Memories, and The Welker Family History given by Doris Baker, Newcomerstown, List of Madison High School Graduates, 1917- 1977 given by Dave Carter, and The Medal-Of-The Month Club 2012 by Harry Waterson. This book contains local information about the history of the Medal-Of-The Month Club. The Finley Room is the holder of the John Glenn medal-of-the month. This medal is on display in the Finley Room. The book was given by Harry Waterson, Branson, Missouri.

Mrs. Smith seconded and the motion carried.

Mrs. Holt requested the board's approval to transfer funds, totaling \$10,000.00, from the Building & Improvements Funds at Main and Byesville to be placed in the following accounts: Professional Services, Computer Services, Assessments, and Crossroads Building Improvements

Mr. Rich moved to accept the request. Ms. Daniele seconded the motion, 36-12 all voted yes and the motion carried.

Mr. Goodwin presented the Director's report. He stated that the month of June has been interesting. The Union was notified of the "implementation" shortly after the June 6th meeting. However, their leadership was out of town for part of the month. All bargaining unit members have received a 3% pay increase and have had an increase in their health insurance deduction.

The Main library was without power for the entire week of July 2nd. This meant the entire system was without internet which greatly affected our services. The power was restored on July 8th. Kinetic Systems was contacted and sent an engineer to check on all the computers. We are currently up and running. Thanks to the staff in all three buildings we are also all caught up.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. Due to the recent changeover in computer programs, circulation statistics for the month of June are currently unavailable.

Damage, due to recent storms, at the Main Branch is still under assessment.

A big "thank you" is due to the Board members, and their family members, who took the time to come to the Main Branch to help with cleanup. It was very much appreciated.

Mrs. King stated that summer reading is going along very well. The programs have been well attended. The final program will be at the Cambridge City Park On July 25th. Mr. Puppet will be the entertainer.

Under unfinished business, Ms. Daniele moved to close the Main Branch and Byesville temporarily in the event that the bargaining unit should decide to strike. Crossroads would remain open under regular hours. Mrs. Smith seconded the motion and the motion carried.

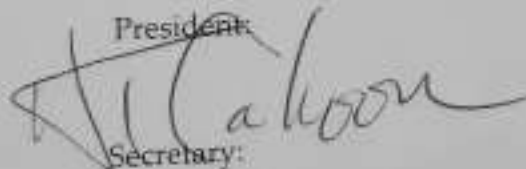
39-12

Mrs. Tipton moved to approve payment of the bills represented by warrants #019090 through #019156 and memo #0012A and #0013Z, and online payment 103906. Mr. Rich seconded, all voted yes, and the motion carried.

The next regular meeting will be held August 8, 2012 at 4:00 p.m. at the Crossroads Branch Library in the board room.

Mr. Rich moved to adjourn the meeting. Mrs. Smith seconded and the meeting adjourned at 5:25 p.m.

President:

A handwritten signature in cursive script, appearing to read "H. Caloon", written over the word "Secretary".

Secretary:

The Board of Trustees of the Guernsey County District Public Library met in special session on July 13, 2012 in the board room of the Crossroads Branch Library. Trustees present: Tom Cahoon, Shana Fair, Martha Smith, Nancy Daniele, Lynette Tipton and Craig Rich

Mr. Cahoon called the meeting to order at 4:00 p.m.

Mr. Goodwin, Mrs. Essex, Mrs. King and Mrs. Holt were also present.

There was no public participation.

Ms. Daniele moved to go into executive session at 4:00 p.m. to discuss the proposed bargaining unit contract and personnel issues. Mrs. Smith seconded all voted yes and the motion carried.

40-12

Mr. Rich moved that the Board return to regular session. Mrs. Tipton seconded and the motion carried.

41-12

The board returned to regular session 4:13 at p.m.

Mr. Rich moved to adopt the contract as presented. Mrs. Smith seconded the motion and the motion carried.

42-12

Mr. Rich moved to proceed with the proposed tax levy. Mrs. Smith seconded and the motion carried.

43-12

Mr. Rich moved to adjourn. Mrs. Smith seconded. All voted in favor. The meeting adjourned at 4:28p.m..

President:



Secretary:

The Board of Trustees of the Guernsey County District Public Library met in regular session on Wednesday, August 8, 2012, in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Shana Fair, Martha Smith, Craig Rich, Nancy Daniele, and Scott Woods. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:00 p.m.

Ms. Daniele moved to approve the minutes for the July Meeting as well as the special meeting minutes as mailed. Mrs. Fair seconded and the motion carried.

There was no public participation.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund June 30, 2012	\$362,459.04
Receipts	101,260.85
Expenses	118,199.62
Balance in the General Fund July 31, 2012	\$345,520.27
Balance in the Building Fund June 30, 2012	\$470,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund July 31, 2012	\$470,117.90
Balance in the Motor Fund June 30, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund July 31, 2012	0.00
Balance in the Automation Fund June 30, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund July 31, 2012	\$14,960.98
Balance all Funds	\$830,099.15
Balance in Checking	\$10,729.81
Change Fund	100.00
Peoples Interest Business checking	\$819,269.34
Total	\$830,099.15

Mrs. Fair moved to accept the following resolution:

RESOLVED, that the Board of Trustees accept the following gifts: \$20.00 given by Betty Kitchen, \$ 5.00 given by an anonymous donor, and 2 portraits of the Shipley Family, William Francis Marion Shipley, and Jane Gracey Grimes Shipley, given by Ada Shipley Folz of Kalamazoo Michigan.

Ms. Daniele seconded and the motion carried.

Mr. Goodwin presented the Director's report. Kinetic Networking has completed installation of the "new" computer system at all staff and public stations. We are currently running it to figure out issues. There have been a few. Once the computer system is running to satisfaction the new phone system will be installed.

Some folks have been waiting on the sale of the old computers. We are currently waiting on the creation of an install disk that will take the old computers back to "out of the box" configuration.

We have two employees planning to retire in the fall. Linda Kostelnik, employed since 1982, and Joan Albaugh, employed since 1991. We are planning to do something to recognize these folks for their service.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. Circulation for the month of June was 33,784, which is a bit elevated from June 2011. The numbers may be skewed due to several factors. Total July circulation was 21,277, which is down from July 2011. However, we are showing an overall increase in items for the year.

Regarding storm damage at the Main Branch, Buzz Frame viewed the water damage in the mail room. He stated that it should be a fairly easy job. Smith Glass has ordered a new pane for the broken window. The Ohio Plan, our insurance carrier has opened a ticket for any damages that we may wish to submit

from the storm. An adjustor will be in contact to view the damages and to discuss coverage. We currently have a \$1,000.00 deductible.

The mobile computer lab classes are filled to capacity. An additional email class will be offered on Saturday. Thank you Shana for agreeing to teach!

Currently we are checking into using a program, Google Analytics, which would provide user statistics for our website. However, until something of that nature is fully functional, the following 5 pages have received the most hits:

11-20	1. Genealogy	2,705 hits
	2. Contact Us	1,988 hits
	3. Crossroads Branch	1,503 hits
11-20	4. Government Links	1,503 hits
	5. Board of Trustees	1,290 hits

12-10

Mrs. King reported that Summer Reading has ended for another year. It was a very busy and rewarding year. Some of the highlights were a visit from the Athens County Astronomy Club, the Salt Fork Park Naturalist program with several snakes in attendance and our Readers Theater activities. Here are some stats:

12-10
Number of Programs- 34
Registration Wednesday Class Time- 143
Attendance Totals-
Wednesday Class Time -560
12-10
Special Programs-702
Total- 1262
Books Read- 1632

While the numbers are down from last year it was still a very good year. Because of the new operating system we scheduled one less week than normal, and the economy seems to be impacting our programs as well. Our teen book club was only attended by two girls. I am hoping to collaborate with our local middle schools and high schools English departments to advertise our club and increase our attendance.

Caroline Pierson, from our Friends Group, and I are still working on an artist visit from the Ohio Arts Council, funded by a grant to take place in November. Planning for the fall Story Time is underway. Classes begin September

17th and run through December 7th.

Under unfinished business, we are still waiting to hear back from the bargaining unit in regards to the final signing of the contract.

As we move forward with the upcoming levy we can expect to see an article in the Jeffersonian as well as a presentation on the local radio just to start things off.

Ms. Daniele moved to enter into executive session to discuss personnel issues. Mr. Woods seconded and the motion carried.

44-12

Mrs. Smith moved to come out of executive session. Ms. Daniele seconded and the motion carried.

45-12

Mr. Rich moved to increase non-bargaining unit staff members Dotty Clipner & Victoria Goudy hourly rate by 3%, continue new hires, Jennifer Jacobs and Connie Tolbert at \$8.00 per hr. and increase Melissa Essex to \$41,000.00 and then increase Rich Goodwin, Melissa Essex, Donna King and Cathy Holt salaries by 1.5%.

46-12

Under new business Ms. Daniele moved to go to winter hours, the same as last year, beginning the weekend after Labor Day. Mrs. Smith seconded and the motion carried.

47-12

Mrs. Fair moved to hire Jennifer Jacobs, Matthew Kinsey, and Connie Tolbert, all part time. Ms. Daniele seconded and the motion carried.

48-12

Ms. Daniele moved to approve payment of the bills represented by warrants #019157 through #019211 and memo #0014A and #0015A. Mr. Woods seconded, all voted yes, and the motion carried.

The next regular meeting will be held September 5, 2012 at 4:00 p.m. at the Crossroads Branch Library in the board room.

Mrs. Smith moved to adjourn the meeting. Mr. Woods seconded and the meeting adjourned at 5:25 p.m.

President:

H. C. Chan

Secretary:

Lynette Lipton

The Board of Trustees of the Guernsey County District Public Library met in regular session on Wednesday, September 5, 2012, in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Shana Fair, Martha Smith, Craig Rich, Nancy Daniele, and Scott Woods. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:00 p.m.

Mrs. Smith moved to approve the minutes as mailed. Mr. Woods seconded and the motion carried.

There was no public participation.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund July 31, 2012	\$345,518.27
Receipts	81,181.37
Expenses	115,885.89
Balance in the General Fund August 31, 2012	\$310,813.75
Balance in the Building Fund July 31, 2012	\$470,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund August 31, 2012	\$470,117.90
Balance in the Motor Fund July 31, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund August 31, 2012	0.00
Balance in the Automation Fund July 31, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund August 31, 2012	\$ 14,960.98
Balance all Funds	\$795,392.63
Balance in Checking	\$2,927.77
Change Fund	100.00
Peoples Interest Business checking	\$792,364.86
Total	\$795,392.63

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. Circulation for the month of August was 20,699. Other libraries in our area have also been experiencing circulation figures, which are down from this time last year.

The Ohio Plan dispatched an independent adjustor to assess the damages from the June storm. We have received an estimate of \$4,203.41 less our deductible of \$1,000.00 for repairs.

Tom Haugsby, President of the Friends of the library group has been in contact regarding a public eBook class that the group is planning in late September. Gloria Heine and Shana Fair will be the instructors.

Google Analytics is now functioning and provides abstracted statistics regarding the website usage.

Conditions for participating in the SEO Digital Download Center have changed. The State Library of Ohio is now requiring that each library or consortium member must contribute at least 2% of its annual collection budget for the purchase of digital content.

Mrs. King reported that story time begins in a few weeks and registration is well underway. This year will feature some interesting themes, including "Wacky Farms", "Topsy, Turvy Turtles" and "Getting Dirty".

Work is continuing in an effort to obtain the Ohio Arts Council grant for an artist visit. Caroline Pierson from the Friends of the Library Group and Mrs. King have chosen an artist. Her name is Debbie Brod. She is a visual artist and specializes in creating art from recycled materials.

North Elementary will be bringing several rather large groups of students to the library in the next several months. They will be coming for tours and information on the Dewey Decimal System.

Under unfinished business, Mr. Goodwin will be meeting with other library directors to get campaign ideas for the upcoming levy. The Friends Group

will not be available as a political action committee in support of the levy. The campaign is expected to be low-key. Mrs. Smith informed the group that absentee ballots will be going out soon. The nursing homes will be voting October 18th. It is important to get as much levy information out before the absentee voting begins.

Under new business Mr. Woods agreed to serve on the Board for 7 more years.

There have been a few changes to the Personal & Public Service Manuals. Mr. Woods moved to accept the updated manuals. Ms. Daniele seconded the motion and the motion carried.

50-12

The final negotiated union contract has been received and is ready to be signed by all parties.

Ms. Daniele moved to approve payment of the bills represented by warrants #019212 through #019269 and memo #0016A and #0017A, as well as online payment # 081039 Mrs. Smith seconded, all voted yes, and the motion carried.

The next regular meeting will be held October 3, 2012 at 4:00 p.m. at the Byesville Branch Library in the meeting room.

Mr. Woods moved to adjourn the meeting. Ms. Daniele seconded and the meeting adjourned at 5:15 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library met in regular session on Wednesday, October 3, 2012, in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Shana Fair, Martha Smith, Craig Rich, Nancy Daniele, and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:00 p.m.

Mrs. Fair moved to approve the minutes as mailed. Mrs. Smith seconded and the motion carried.

There was no public participation.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund August 31, 2012	\$310,803.75
Receipts	83,759.13
Expenses	113,086.44
Balance in the General Fund September 30, 2012	\$281,476.44
Balance in the Building Fund August 31, 2012	\$470,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund September 30, 2012	\$470,117.90
Balance in the Motor Fund August 31, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund September 30, 2012	0.00
Balance in the Automation Fund August 31, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund September 30, 2012	\$ 14,960.98
Balance all Funds	\$766,055.32
Balance in Checking	\$5,502.11
Change Fund	100.00
Peoples Interest Business checking	\$735,453.21
Total	\$766,055.32

Mrs. Smith moved to accept the following resolution:

RESOLVED, that the Board of Trustees accept the following gifts: \$200.00 given by Guernsey County Friends of the Library, donation given to help with summer reading program at the Cambridge City Park.

Mrs. Fair seconded and the motion carried.

Mr. Goodwin presented the Director's report. We are in campaign mode. Informational material has been made available at all locations. Several groups that use our facilities are helping us get the word out.

Mr. Goodwin would like to see a committee established in order to receive and spend campaign donations.

Mr. Goodwin and two staff members have been subpoenaed to appear in Municipal Court concerning an incident that happened recently at Crossroads.

The agreement with Simplex for fire protection has been renewed. After some investigation at this point no one else was willing or able to provide all aspects of our current coverage. One change has been made. The "back flow" system will be serviced by Central Fire, the original installers of that system.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. Circulation for the month of September was 22,498. The renewals have been included in the final figures.

Friends of the library recently held an eBook class. The class went very well with 8 patrons in attendance. They are planning another session for Oct. 18th.

An additional check has been received from the Ohio Plan/HAS claim. This check will be used to replace the carpet in the side room at the Main Branch. The total money received from all claims totals \$3974.61. Frame & Sons Construction is completing the drywall and painting this week.

Staff parking has become an issue at the Main Branch. This problem stems from the storms that ripped through the area in late June. Several local lots have a waiting list. First Presbyterian would like to continue to rent spots, however due to the construction it has been a problem. St. Benedict's has granted temporary permission to park in their lot free of charge.

The hiring process has begun to fill a full-time position at the Main Branch and a part-time position at the Crossroads Branch.

Mrs. King reported that story time is going well. Registration for our Monday evening "Little Listeners" is down a little bit. Other programs and attendance is right on track or, as with Baby Time, way up.

The tour and Dewey decimal tutorial for fifth grade students from North Elementary went well and we are looking forward to one grade per month for the next several months.

The children's department has been asked to travel to the Guernsey Noble Career Center to share information with their students about our services. We will be going on Friday October 19th.

Under unfinished business, Mr. Goodwin asked if there were any changes or comments on the updated Personnel & Public Service Policies.

Concerning the upcoming levy Tom Cahoon, Nancy Daniele, and Craig Rich volunteered to serve on the committee. Mr. Rich will serve as treasurer.

There was no new business.

Mrs. Tipton moved to approve payment of the bills represented by warrants #019270 through #019322 and memo #0018A and #0019A, as well as online payment # Sept12, Ms. Daniele seconded, all voted yes, and the motion carried.

The next regular meeting will be held November 7, 2012 at 4:00 p.m. at the Crossroads Branch Library in the board room.

Mrs. Smith moved to adjourn the meeting. Mr. Rich seconded and the meeting adjourned at 4:55 p.m.

President:

H. C. C. C. C.

Secretary:

Lynette Lipton

The Board of Trustees of the Guernsey County District Public Library met in regular session on Wednesday, November 7, 2012, in the Board Room of the Crossroads Library. Trustees present: Tom Cahoon, Shana Fair, Martha Smith, Craig Rich, Scott Woods, and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:10 p.m.

There was motion to amend the minutes, to reflect that the meeting was held at the Byesville Branch. Mr. Rich moved to approve the minutes with the correction. Mrs. Smith seconded and the motion carried.

There was no public participation.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund September 30, 2012	\$281,476.44
Receipts	100,219.70
Expenses	123,982.86
Balance in the General Fund October 31, 2012	\$257,982.86
Balance in the Building Fund September 30, 2012	\$470,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund October 31, 2012	\$470,117.90
Balance in the Motor Fund September 30, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund October 31, 2012	0.00
Balance in the Automation Fund September 30, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund October 31, 2012	\$ 14,960.98
Balance all Funds	\$742,292.16
Balance in Checking	\$36,654.08
Change Fund	100.00
Peoples Interest Business checking	\$705,538.08

Total

\$766,055.32

Mrs. Holt asked for the board's permission to transfer funds to cover negative accounts.

Mrs. Tipton moved to transfer \$10,000.00 from Crossroads Building Improvements account, and place it in the Professional Services account.

52-12

Mrs. Fair seconded and the motion carried.

Mrs. Smith moved to accept the following resolution:

RESOLVED, that the Board of Trustees accept the following gifts: \$200.00 given by Marsha K. Bates and Chris Stottler, "Madison High School and Madison Township, Families, Stories, Pictures", compiled by May Davidson, 1999 given By Robert and Shirley Ford, and "Shuman (Shoeman) Genealogy" compiled by Libby Stone, given by Libby Stone, Dahinda, Illinois.

Mrs. Fair seconded and the motion carried.

Mr. Goodwin presented the Director's report. We are still working on an Emergency Manual. This is something we have been considering for a while. This has come to the forefront due to a recent situation near the Main Library. We hope to provide the staff at all locations a set of policies, procedures and protocols.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. Circulation for the month of October was 26,569. This figure reflects an increase over last year.

We have added two new ladies to our staff. Gwen Ionas was hired 10/15/12 to fill the vacancy at the Main Branch left by the retirement of Joan Albaugh. Olivia Adams was hired 10/15/12 to fill a part-time position at the Crossroads Branch. Both ladies are doing a good job and get along well with their coworkers. They will each serve a 100-day probationary period which ends Jan. 22, 2012.

Mrs. King reported that the visit to the Mid-East Career Center in Buffalo went as planned. The objective was to familiarize the students with our research databases, our teen room and general library use.

North Elementary 4th graders toured the library to learn about the Dewey Decimal System. They were a fun group of about sixty kids.

Chuck Bell will be on hand February 1st, 2013 for a program about George Washington for 4th and 5th graders from North Elementary.

Our Family Fall Festival was a big success again this year. Our participation in the "Trail of Treats" and the Byesville Halloween Parade was quite chilling in the literal sense. Both were very successful in promoting the levy and maintaining a positive influence in our community.

We are very happy to report that we received notification about winning the Ohio Arts Council grant. The Upcycling Program will be held in two sessions on Saturday November 10th at the Crossroads Branch.

We are working with the local Pilot Club in presenting a Family Program on November 13th. The program will focus on Bike Safety and the importance of wearing helmets.

Under unfinished business, Mr. Goodwin asked if there were any changes or comments on the updated Personnel & Public Service Policies.

As you are already aware the levy passed.

Under new business Mrs. Fair moved to approve Tom Lehotay for snow removal. Mrs. Tipton seconded, and the motion carried.

53-12

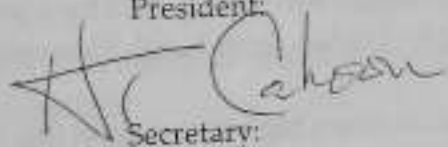
There was some discussion on the current circulation limits. No action was taken.

Mrs. Tipton moved to approve payment of the bills represented by warrants #019323 through #019380 and memo #0020A, 0021A and #0022A, as well as online payment# 101039, Mr. Woods seconded, all voted yes, and the motion carried.

The next regular meeting will be held December 5, 2012 at 4:00 p.m. in the meeting room at the Main Library.

Mrs. Smith moved to adjourn the meeting. Mr. Woods seconded and the meeting adjourned at 5:18 p.m.

President:

H. Cahoon

Secretary:

Lynette Lipton

The Board of Trustees of the Guernsey County District Public Library met in regular session on Wednesday, December 5, 2012, in the Meeting Room of the Main Library. Trustees present: Tom Cahoon, Shana Fair, Martha Smith, Craig Rich, Scott Woods, and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King and Cathy Holt.

Mr. Cahoon, President, called the meeting to order at 4:00 p.m.

Mrs. Smith moved to approve the minutes as mailed. Mr. Woods seconded and the motion carried.

There was no public participation.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund October 31, 2012	\$257,713.27
Receipts	91,599.84
Expenses	107,617.24
Balance in the General Fund November 30, 2012	\$241,695.88
Balance in the Building Fund October 31, 2012	\$470,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund November 30, 2012	\$470,117.90
Balance in the Motor Fund October 31, 2012	0.00
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund November 30, 2012	0.00
Balance in the Automation Fund October 31, 2012	\$14,960.98
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund November 30, 2012	\$14,960.98
Balance all Funds	\$726,274.76
Balance in Checking	\$20,554.83
Change Fund	100.00
Peoples Interest Business checking	\$705,619.04
Total	\$726,274.76

Mrs. Holt asked for the board's permission to transfer funds to cover negative accounts.

Mrs. Fair moved to transfer \$5,000.00 from Crossroads building improvements and \$5,000.00 from Crossroads furniture & equipment to cover negative accounts; office and programing, library services, and other contracts.

54-12

Mrs. Tipton seconded and the motion carried.

Mrs. Smith moved to accept the following resolution:

RESOLVED, that the Board of Trustees accept the following gift: \$ 150.00 given by Frances & Ed Morland for the Finley Room.

Mrs. Fair seconded and the motion carried.

Mrs. Holt presented the invoice from Rinehart - Walters - Danner for the Fiscal Officer and Deputy Fiscal Officer bond. Mr. Cahoon moved to bond the Fiscal Officer and Deputy Fiscal Officer. Mr. Woods seconded and the motion carried.

Mr. Goodwin presented the Director's report. November was a very tense month as we awaited the final outcome of the levy. What a relief to find out that it had passed. One of the book drops at Crossroads has not been functioning for some time. Buzz Frame has been in to look at it and stated that he could fix it.

Mr. Goodwin gave the Budget Comparison report.

Mrs. Essex presented the Asst. Director's report. Circulation for the month of November was 24,200.

In appreciation of Mrs. Essex contributions to the Dickens project, Dickens Victorian village creator Bob Ley has placed a single mannequin inside the Main Branch. The mannequin will be permanently stored in the Library, so no upkeep should be needed. Bob assured that there would be no sponsorship fee involved. Library clerk Matt Kinsey has arranged a nice desk scene around the seated figure. Also, the Grow & Show Garden Club decorated the Main Branch for the holiday season on Nov. 29th.

The library article on the editorial page will be printed on an "as submitted" basis. Greg Parks promised to keep the spot available for anytime an article is submitted.

History professor Bil Kerrigan of Muskingum University has agreed to do a presentation for the Crossroads book discussion group. He is working, in conjunction with Caroline Pierson, to secure a grant that would purchase enough copies of his latest book for each member of the group. The book is titled, "Johnny Appleseed and the American Orchard". Contingent upon obtaining copies, he will meet with the group in either March or April 2013.

Mrs. King reported that a couple of programs scheduled for November had to be postponed. The "Upcycling" program has been rescheduled in March. We will try to collaborate with some agencies to generate more interest. We also postponed, our Family Dance Program, due to lack of interest.

Seventy-five 3rd graders from North Elementary visited the library for a tour. We will be traveling to North Elementary to be part of their evening Literacy Program.

Story Time wrapped up with a visit from Santa. We are in the process of planning for the next session that will begin in February, as well as Summer Reading!

Christmas Make It, Take It Craft Times will be held in the children's area the week before Christmas. We also have many Head Start visits scheduled for the month of December.

Under unfinished business, there was some discussion on the passing of the levy, and the most effective use of the anticipated funds. No decisions were made. We are expecting to receive the funds in late March or early April.

Under new business Mrs. Fair moved to make December 24, 2012 a paid holiday, this year only.

Mr. Rich moved to go into executive session at 5:03 p.m. To discuss a personnel issue Mr. Cahoon seconded and the motion carried.

56-12

Mrs. Smith moved to return to regular session at 5:15. Mr. Woods seconded the motion.

57-12

Mr. Rich moved to give the Administrative staff 1 1/2% of their annual salary, as a onetime payment to be paid prior to the end of 2012 calendar year.

58-12

Mr. Woods seconded the motion, all voted yes, and the motion carried.

Mrs. Fair moved to approve payment of the bills represented by warrants #019381 through #019439 and memo # 0023A and #0024A, as well as online payment# NO1039, Mr. Rich seconded, all voted yes, and the motion carried.

The next regular meeting will be held January 9, 2013 at 4:00 p.m. in the board room at the Crossroads Branch Library. The 2013 Organizational meeting will immediately follow.

Mrs. Smith moved to adjourn the meeting. Mrs. Tipton seconded and the meeting adjourned at 5:24 p.m.

President:

H. Cahoon

Secretary:

Lynette Tipton