

The Board of Trustees of the Guernsey County District Public Library met in regular session on, January 6, 2010 in the meeting room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Shana Fair, Nancy Daniele, Mary Cole and Lynette Tipton.

Mr. Cahoon President called the meeting to order at 4:00 p.m.

There was no public participation.

Mrs. Cole moved to dispense with the reading of the minutes and to approve them as distributed. Ms. Daniele seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund November 30, 2009	\$610,777.45
Receipts	85,606.88
Expenses	139,663.86
Balance in the General Fund December 31, 2009	\$586,720.52
Balance in the Building Fund November 30, 2009	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund December 31, 2009	\$835,117.90
Balance in the Motor Fund November 30, 2009	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund December 31, 2009	\$61,734.64
Balance in the Automation Fund November 30, 2009	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund December 31, 2009	\$26,316.34
Balance all Funds	\$1,479,889.40
Balance in checking	\$2,812.57
Change Fund	100.00
Peoples Interest Business Checking	<u>1,476,957.60</u>
TOTAL	\$1,479,889.40

Mrs. Cole moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$5.00 given by John Donaldson, \$100.00 given by Evelyn S. Kochera, trustee account, for reference books, Three Cups of Tea by Greg Mortenson, given by Larry Caldwell, Me and Chester by Michael Neeley, given by the author, 1926 Cambridge High School Annual, given by Bob Ballentine of Warren, Oh., \$690.00 given by various people in memory of Martha Christine Moore.

Mrs. Fair seconded and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of December was 28,777. Mr. Goodwin has included a new column to the circulation report. The new column shows the number of items sent out by each location to other libraries in our system for the month. Board members all agreed that they would like to continue to see that column added each month for 2010.

The Main Library experienced a natural gas leak on December 11th. Columbia Gas confirmed the leak. Dave White plumbing was contacted. The discovery and repair were completed on the same day with no loss in service to the public.

The Main Library will be one of the locations for the Dickens Murder Mystery to be held January 9th. One of the costumed characters will be on site from 11 am to 1 pm. The character will have a newspaper containing a clue to help solve the mystery. Staff assistance will not be necessary. Melissa will be on hand to make sure that everything goes okay.

There was some discussion about the memorial donations made in memory of the late Martha Christine Moore. Please bring any ideas you might have on how the donations might best serve the library in her honor, to the February meeting.

Under unfinished business we have received the 2010 estimate from the state. We will be working with this figure, \$1,118,955.58, to put together the 2010 budget appropriations.

There was no new business.

Mrs. Tipton moved to approve payment of the bills represented by warrants #017166 through #017231 and memo checks #24, 25, and #26. Mrs. Smith seconded all voted yes and the motion carried.


The next meeting will be held February 3rd at 4:00 p.m. at the Crossroad Branch Library.

Mrs. Cole moved to adjourn the meeting. Ms. Daniele seconded and the meeting adjourned at 4:36 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library held its organizational meeting on January 6, 2010, in the Crossroads Branch Library Board Room. Trustees present: Tom Cahoon, Martha Smith, Mary Cole, Lynette Tipton, Shana Fair, and Nancy Daniele.

President Cahoon called the meeting to order at 4:38 p.m.

Mrs. Cole moved to retain the current officers. Ms. Daniele seconded all voted yes and the motion carried. Officers for 2010 are as follows: Tom Cahoon President, Martha Smith Vice President, Lynette Tipton Secretary, Cathy Holt Fiscal Officer and Rich Goodwin Deputy Officer. 01-10

Mrs. Fair moved to approve the 2010 Temporary Appropriation as presented. 02-10

101 GENERAL FUND

1000 Salaries & Benefits

1100 Salaries & Leave Benefits	125,000
1400 Retirement Benefits	25,000
1600 Insurance Benefits	35,000
1900 Other Employee Benefits	2,000

2000 Supplies

2100 General Administrative Supplies	15,000
2200 Property Maintenance Supplies	15,000
2300 Motor Vehicle Supplies & Parts	5,000

3000 Purchased & Contracted Services

3100 Travel & Meeting Expenses	1,000
3200 Communications/Printing/Publicity	20,000
3300 Property Maintenance, Repair & Security	60,000
3400 Insurance	5,000
3500 Rents/Leases	5,000
3600 Utilities	25,000
3700 Professional Services	5,000
3800 Cataloging	500
3900 Other Contracts & Services	20,000

4000 Library Materials & Information

4100 Books & Pamphlets	60,000
4200 Periodicals	15,000
4300 Audio-Visual	30,000
4500 Computer Services	10,000
4600 Interlibrary Loan Fees	500
4700 Library Material Repair	500
4900 Library Materials - Other	1,000

5000 Capital Outlay

5200 Land Improvements	2,000
5400 Building Improvements	15,000
5500 Furniture & Equipment	15,000

7000 Other Objects

7100 Dues & Memberships	5,000
7200 Assessments	4,000

7500 Refunds & Reimbursements	1,500
TOTAL 101 GENERAL FUND	523,000
401 BUILDING & REPAIR FUND	
5100 Land	5,000
5200 Land Improvements	100,000
5300 Buildings	10,000
5400 Building Improvements	600,000
5500 Furniture & Equipment	115,000
5900 Other	5,000
TOTAL 401 BUILDING & REPAIR FUND	835,000
402 MOTOR EQUIPMENT FUND	
5000 Capital Outlay	
5700 Motor Vehicles	60,000
TOTAL 402 MOTOR EQUIPMENT FUND	60,000
403 AUTOMATION FUND	
5000 Capital Outlay	
5500 Equipment	26,000
TOTAL 403 AUTOMATION FUND	26,000
TOTAL ALL FUNDS	1,444,000

Mrs. Smith seconded. All voted "yes" and the motion carried.

Ms. Daniele moved to establish a change fund as follows:

03-10

RESOLVED, that the Board of Trustees authorizes a change fund to be used as follows: \$6.00 in the Finley Room, \$44.00 at the Main Library Circulation Desk, \$25.00 at the Byesville Branch and \$25.00 at the Crossroads Branch Library. The fund shall be secured in each location with the department head as custodian. The fund is to be used for change purposes only; no expenditures shall be made from this fund. A resolution establishing the fund shall be passed at each Organizational Meeting of the Board.

Mrs. Tipton Seconded and the motion carried.

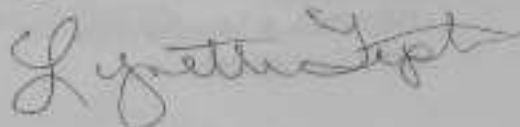
Salary schedule, a historical action concerning non-bargaining and administrative staff, was not discussed on recommendation of the Director. Due to the library's current financial condition, the recommendation was to continue a pay freeze for said staff. The Director stated affected staff has not received a pay increase since January of 2008.

Mrs. Smith moved to adjourn. Mr. Cahoon seconded and the motion carried. The meeting adjourned at 5:52 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library met in regular session on, February 3, 2010 in the meeting room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Shana Fair, and Craig Rich.

Mr. Cahoon President called the meeting to order at 4:17 p.m.

There was no public participation.

Mrs. Smith moved to dispense with the reading of the minutes and to approve them as distributed. Mrs. Fair seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund December 31, 2009	\$556,884.47
Receipts	109,195.93
Expenses	112,103.26
Balance in the General Fund January 31, 2010	\$553,977.14
Balance in the Building Fund December 31, 2009	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund January 31, 2010	\$835,117.90
Balance in the Motor Fund December 31, 2009	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund January 31, 2010	\$61,734.64
Balance in the Automation Fund December 31, 2009	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund January 31, 2010	\$26,316.34
Balance all Funds	\$1,477,146.02
Balance in checking	\$2,245.39
Change Fund	100.00
Peoples Interest Business Checking	<u>1,474,778.46</u>
TOTAL	\$1,477,146.02

Mrs. Fair moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$46.84 given by patrons to the Scholastic Books donation box, located at the Crossroads Branch, \$5,000 given by The Dollar General Literacy Foundation Grant Fund, for children's books, The Creative Edge: Exercises to Celebrate Your Creative Self, given by Mary Todd Beam, Today Is The Birthday Of The World by Linda Heller and Fanny Parker by Hannah Robert McKinnon, given by The Guernsey County Retired Teacher Association in memory of Isa Estalene Law, The Longest Night, by Marion Dane Bauer and Dog Biscuit, by Helen Cooper also given by The Guernsey County Retired Teachers Association in memory of Louise Dresedow, a bundle of assorted novels donated in memory of Charles Cornett Jr. given by Mr. & Mrs. Richard T. Knutsen.

Mrs. Smith seconded and the motion carried.

Mrs. Fair moved to accept the 2010 Permanent Appropriations as presented.

04-10

101 GENERAL FUND

1000 Salaries & Benefits	
1100 Salaries & Benefits	700,000
1400 Retirement Benefits	100,000
1600 Insurance Benefits	230,000
1900 Other Employee Benefits	2,000
2000 Supplies	
2100 General Administrative Supplies	25,000
2200 Property Maintenance Supplies	10,000
2300 Motor vehicle Supplies & Parts	1,500
3000 Purchased & Contracted Services	
3100 Travel & Meeting Expenses	1,000
3200 Communications/Printing/Publicity	15,000
3300 Property Maintenance, Repair & Security	50,000
3400 Insurance	15,000
3500 Rents/Leases	5,000
3600 Utilities	60,000
3700 Professional Services	10,000
3800 Cataloging	1,000
3900 Other Contracts & Services	55,000

4000 Library Materials & Information	
4100 Books & Pamphlets	155,000
4200 Periodicals	15,000
4300 Audio- Visual	50,000
4500 Computer Services	10,000
4600 Interlibrary Loan Fees	500
4700 Library Material Repair	100
4900 Library Materials - Other	2,500
5000 Capital Outlay	
5200 Land Improvements	5,000
5400 Building Improvements	100,000
5500 Furniture & Equipment	75,000
7000 Others Objects	
7100 Dues & Memberships	3,900
7200 Assessments	3,700
7500 Refunds & Reimbursements	1,000
8000 Contingencies	
8900 Contingencies	33,300
TOTAL 101 GENERAL FUND	1,735,500

401 BUILDING & REPAIR FUND

5000 Capital Outlay	
5100 Land	5,000
5200 Land Improvements	100,000
5300 Buildings	10,000
5400 Building Improvements	600,000
5500 Furniture & Equipment	115,000
5900 Other	5,000
TOTAL 401 BUILDING & REPAIR FUND	835,000

402 MOTOR EQUIPMENT FUND

5000 Capital Outlay	
5700 Motor Vehicles	60,000
TOTAL 402 MOTOR EQUIPMENT FUND	60,000

403 AUTOMATION FUND

5000 Capital Outlay	
5500 Equipment	26,000
TOTAL 403 AUTOMATION FUND	26,000
TOTAL ALL FUNDS	2,656,500

Mrs. Smith seconded all voted yes and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of January was 30,539. Mr. Goodwin has included an additional column to the circulation report. The new column will reflect the number of items borrowed from other libraries for each month.

Mr. Goodwin shared with the board an expense report that showed the past two years expenses, expenses to date, as well as our anticipated expenses for the year.

A letter of concern from patron Stephen Clark was shared. It was noted that the staff member involved handled the situation appropriately.

The Main Library's book discussion group met Thursday, Jan. 21st, with 10 patrons in attendance. The group has expressed an interest to meet monthly rather than bi-monthly. Melissa is willing to do this as time and schedule allows. There has also been interest shown for a morning session. We are currently monitoring the possibility. The next session is scheduled for Thursday, Feb. 18th.

Melissa has approached the Cambridge Writer's Workshop to develop an adult program for the Library. Jerry Wolfrom heads the group and is excited about coordinating the program. Marilyn Durr is the contact person. The first program is set for Saturday March 27, 2010 from 10:30 - 12:00 at the Crossroads Branch. Mr. Wolfrom is still working on the details.

The next session of Story Time is scheduled to begin Monday Feb. 8th. No classes are full as of yet, but Donna has reported that registration is strong.

Under unfinished business Mr. Goodwin and the bargaining unit would like to amend the current holiday schedule. They would like to trade Columbus Day October 11, 2010 for Friday November 26, 2010 the day after Thanksgiving.

Mr. Rich motioned to amend the schedule. Mrs. Smith seconded and the motion carried. 05-10

Under new business the Children's Department is planning to present a proposal to the Cambridge City Park Board, as to the possibility of holding a Summer Reading Kick-Off Program at the city pool. The summer reading theme for this year is water related. The children's department feels this would be a good incentive to get kids reading with us for the summer. In addition the Children's Department would like to enter into a contract with entertainer Mark Wood to present his Fun Show at a cost of \$345.00 as our final summer reading program at the Cambridge City Park in late July.

Mrs. Smith made a motion to enter into the contract with Mark Wood. 06-10
Mr. Cahoon seconded the motion and the motion carried.

Mr. Goodwin presented a proposal to continue the maintenance agreement with Ables Electric. The cost per location, for the year is as follows:
Main \$1,045.00, Byesville \$195.00 and Crossroads \$269.00.

Mr. Rich moved to enter into the continued maintenance contract. 07-10
Mrs. Fair seconded and the motion carried.

Mr. Goodwin informed the board of the recent snow and ice damage to a section of gutter located at the Crossroads branch.

Mrs. Fair moved to have Fleming/Hartley repair the damage. Mrs. 08-10
Smith seconded all voted yes and the motion carried.

Mrs. Fair moved to approve payment of the bills represented by warrants #017232 through #017292 and memo checks #01, and #02. Mrs. Smith seconded all voted yes and the motion carried.

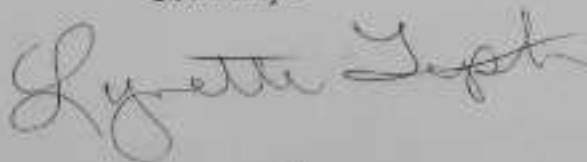
The next meeting will be held March 3 rd at 4:00 p.m. at the Crossroad Branch Library.

Mrs. Smith moved to adjourn the meeting. Mrs. Fair seconded and the meeting adjourned at 5:25 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library met in regular session on, March 3, 2010 in the meeting room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Shana Fair, Craig Rich, Nancy Daniele, and Lynette Tipton.

Mr. Cahoon President called the meeting to order at 4:00 p.m.

There was no public participation.

Mr. Rich moved to dispense with the reading of the minutes and to approve them as distributed. Mrs. Fair seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund January 31, 2010	\$553,977.14
Receipts	112,121.70
Expenses	115,985.63
Balance in the General Fund February 28, 2010	\$550,113.21
Balance in the Building Fund January 31, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund February 28, 2010	\$835,117.90
Balance in the Motor Fund January 31, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund February 28, 2010	\$61,734.64
Balance in the Automation Fund January 31, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund February 28, 2010	\$26,316.34
Balance all Funds	\$1,473,282.09
Balance in checking	\$20,867.88
Change Fund	100.00
Peoples Interest Business Checking	<u>1,452,294.69</u>
TOTAL	\$1,473,282.09

Mrs. Tipton moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$9.05 given by patrons to the Scholastic Books donation box, located at the Crossroads Branch, and \$ 10.00 given by Holly D. Thompson.

Ms. Daniele seconded and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of February was 29,182. Mr. Goodwin noted that February was a very snowy month, causing some fluctuation in the normal hours of the library. As a result our circulation was down.

The Main library recently experienced a water leak. Flemings determined that the problem was only ice build up in the gutter.

Main also hosted another book discussion group. The group approved books for the remainder of the year with a get together planned monthly.

Plans are being finalized for the Writer's Workshop's program to be held March 27th at the Crossroads Branch.

The Children's Department is busy planning summer reading. Several special programs are being planned. The Wilds, Guernsey Soil and Water, and Guernsey County 4-H will highlight some of the activities. Special prizes have been donated by Columbus Crew Soccer, Cincinnati Reds, and the Columbus Zoo.

In addition the local Ham Radio Club will be presenting a program to the after school club in March. Organizations affiliated with that group have been very generous in donating related prizes for the program. The Cambridge Kiwanis Club has expressed interest in doing a program to benefit children. This program has not been finalized, as more information is needed.

Under unfinished business we are waiting on an estimate from Flemings to repair the roof at Crossroads. The damage is due to the recent snow and ice. The Children's Department will be attending the City Park Board Meeting on March 16th to present their proposal for use of the pool.

Under new business Mrs. Smith moved to enter into contract with Kinetic Networking to design a new website. Ms. Daniele seconded and the motion carried.

09-10

The Board recommended putting together a list of surplus items for a possible silent auction sale.

Mr. Rich made a motion to accept a proposal from Mullens Landscaping and Kevin Ritz for landscaping and mowing for the coming season. Mrs. Fair seconded and the motion carried.

10-10

Ms. Daniele moved to approve payment of the bills represented by warrants #017293 through #017355 and memo checks #03, and #04. Mrs. Smith seconded all voted yes and the motion carried.

The next meeting will be held April 7th at 4:00 p.m. at the Crossroad Branch Library.

Mrs. Smith moved to adjourn the meeting. Ms. Daniele seconded and the meeting adjourned at 4:58 p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library met in regular session on, April 7, 2010 in the meeting room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Shana Fair, Craig Rich, and Nancy Daniele

Mr. Cahoon President called the meeting to order at 4:00 p.m.

There was no public participation.

Mrs. Fair moved to dispense with the reading of the minutes and to approve them as distributed. Ms. Daniele seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund February 28, 2010	\$550,113.21
Receipts	73,339.29
Expenses	103,204.52
Balance in the General Fund March 31, 2010	\$520,247.98
Balance in the Building Fund February 28, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund March 31, 2010	\$835,117.90
Balance in the Motor Fund February 28, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund March 31, 2010	\$61,734.64
Balance in the Automation Fund February 28, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund March 31, 2010	\$26,316.34
Balance all Funds	\$1,443,416.86
Balance in checking	\$28,233.34
Change Fund	100.00
Peoples Interest Business Checking	1,415,061.03
TOTAL	\$1,443,416.86

Ms. Daniele moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$25.00 given by Richard E. Bordner, \$ 10.00 given by John C. Donaldson, \$25.00 given by Linda L. Smith, \$ 25.00 given by Lori Yost, \$47.22 given by Dorinda Byers to purchase three audio books, Descendants of Jacob Zimmerly, by Paul North, given by Paul North, If It Is Gods Will by Dick Metheney, given by Dick Metheney, and 100 days and 99 Nights, by Alan Madison given by The Blue Star Mothers of America S. E. Ohio chapter # 2.

Mr. Rich seconded and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of March was 31,100.

The Main library recently had some physical repairs. The "dead-bolt" lock on the front door was replaced as well as a faucet in the women's public restroom.

May 1st is "Free Comic Book Day" The owner of Crow's Comic Nest will be on hand during regular hours to pass out comic books and to promote this national event.

The Children's Dept. is continuing preparations for the Summer Reading Program. They are still waiting to hear from the Park Board, concerning the use of the City Pool. Donna King, head of the Children's Dept., will be undergoing knee replacement surgery sometime in May. During her recovery Joan Albaugh has agreed to assist with the Summer Reading Program.

The Cambridge Writers' Workshop conducted its *Writers at the Crossroads* program Saturday March 27th. Organizer, Marilyn Durr reported 58 people attended. Jerry Wolfrom, facilitator, was pleased with the program and would like to see it become an annual event.

The library's book discussion group met Thursday Mar. 18th with 8 people in attendance. *The River Between Us* by Richard Peck is planned for discussion on April 15th.

Under unfinished business Mr. Rich moved to have Flemings take care of the roof repair at Crossroads, caused by the ice and snow over the winter. Mrs. Fair seconded and the motion carried.

Mr. Goodwin shared an audio visual update on the new website that he is currently working on with Kinetic Networking.

Mr. Goodwin and Mrs. Essex have started to compile a list of surplus items. A decision will be made at a later date on where to display the items and the best way to market them.

Under new business Mrs. Fair moved to begin summer hours Memorial Day Weekend, with the hours to remain the same as last year. All locations will be closed on Saturday.

12-10

The OLC Trustee Dinner will be Wed. April 28th at 6:30 in Zanesville. Anyone that would like to attend should let Mr. Goodwin know.

Mrs. Fair made a motion to accept a new quarterly maintenance proposal from TKE Corp. for the elevator at The Main library. Ms. Daniele seconded and the motion carried.

13-10

Mr. Goodwin presented a proposal from the Ohio Valley Educational Service Center concerning a list of old school records that they would like to house at the library.

Mrs. Fair moved to go into executive session at 5:25 p.m. to discuss personnel. Mr. Rich seconded all voted yes and the motion carried.

Mr. Rich moved to return to public session at 5:40 p.m. Ms. Daniele seconded and the motion carried.

Mrs. Fair moved to appoint Melissa Essex Interim Assistant Director. Mr. Rich seconded the motion and the motion carried.

14-10

Ms. Daniele moved to approve payment of the bills represented by warrants #017356 through #017421 and memo checks #05, and #06. Mr. Rich seconded all voted yes and the motion carried.

The next meeting will be held May 5th at 4:00 p.m. at the Crossroad Branch Library.

Ms. Daniele moved to adjourn the meeting. Mrs. Smith seconded and the meeting adjourned at 5:45 p.m.

President:

Secretary:

Lynette Typho

The Board of Trustees of the Guernsey County District Public Library met in regular session on, May 5, 2010 in the meeting room of the Crossroads Library.

Trustees present: Martha Smith, Shana Fair, Mary Cole and Nancy Daniele

Mrs. Smith Vice President called the meeting to order at 4:00 p.m.

There was no public participation.

Mrs. Cole moved to dispense with the reading of the minutes and to approve them as distributed. Mrs. Smith seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund March 31, 2010	\$550,113.21
Receipts	86,634.70
Expenses	101,361.17
Balance in the General Fund April 30, 2010	\$505,521.15
Balance in the Building Fund March 31, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund April 30, 2010	\$835,117.90
Balance in the Motor Fund March 31, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund April 30, 2010	\$61,734.64
Balance in the Automation Fund March 31, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund April 30, 2010	\$26,316.34
Balance all Funds	\$1,428,690.39
Balance in checking	\$10,890.03
Change Fund	100.00
Peoples Interest Business Checking	1,417,677.92
TOTAL	\$1,428,690.39

Corrected
minutes
for May 2010
Follow

The adult book group at the Main Library continues to do well. The next one will be held May 20th at 3:00. The book to be discussed will be The Killing Floor.

Under unfinished business insurance repairs have begun on the roof and spouting at Crossroads. The estimated cost is \$4,294.65; of that amount the library is responsible for the \$1,000.00 deductible. The insurance company has already issued a check for the remainder.

The City Park Pool Kick-Off party that was proposed by the children's department, as part of the summer reading program, has been put on stand-by for this year.

The website design and construction is still in process. Currently Mr. Goodwin is gathering content to finalize the site.

Mr. Goodwin advised the Board that 90% of the surplus property available for sale is located at the main library. Items will be moved into the former story time area in the basement of the library for display. Mrs. Fair volunteered to take pictures of the items for advertising purposes.

There was no new business.

Ms. Daniele moved to approve payment of the bills represented by warrants #017422 through #017490 and memo checks #07, and #08. Ms. Daniele seconded all voted yes and the motion carried.

The next meeting will be held June 2nd at 4:00 p.m. at the Crossroad Branch Library.

Mrs. Cole moved to adjourn the meeting. Ms. Daniele seconded and the meeting adjourned at 5:25p.m.

President:

Thomas Cahoon

Secretary:

The Board of Trustees of the Guernsey County District Public Library met in regular session on, May 5, 2010 in the meeting room of the Crossroads Library. Trustees present: Martha Smith, Shana Fair, Mary Cole and Nancy Daniele.

Mrs. Smith Vice President called the meeting to order at 4:00 p.m.

There was no public participation.

Mrs. Cole moved to dispense with the reading of the minutes and to approve them as distributed. Mrs. Smith seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund March 31, 2010	\$550,113.21
Receipts	86,634.70
Expenses	101,361.17
Balance in the General Fund April 30, 2010	\$505,521.15
Balance in the Building Fund March 31, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund April 30, 2010	\$835,117.90
Balance in the Motor Fund March 31, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund April 30, 2010	\$61,734.64
Balance in the Automation Fund March 31, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund April 30, 2010	\$26,316.34
Balance all Funds	\$1,428,690.39
Balance in checking	\$10,890.03
Change Fund	100.00
Peoples Interest Business Checking	1,417,677.92
TOTAL	\$1,428,690.39

Correction
minutes

Ms. Daniele moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$20.00 given by Abigail Hyde, \$10.00 given by Holly Thompson, \$25.00 given by Kelly Wells in memory of Jean Lynsky to purchase audio books, and 3 copies of The Cambridge Lions Club 37th Music & Comedy Show, on DVD given by Tom Cahoon.

Mrs. Fair seconded and the motion carried.

Mrs. Holt is currently seeking grant options. The library was recently approved to participate in The First Book Program which allows libraries to purchase books, for children, at a substantial reduced cost.

Mr. Goodwin presented the Director's report. Circulation for the month of March was 26,330. That figure is down from last year. Mr. Goodwin feels that the nice weather may be why the numbers are lower than normal.

Spring clean-up has begun at all locations. Main and Byesville have had their shrubs trimmed and mulch replaced. Crossroads is still a work in progress.

The Crossroads Branch recently received a donation of trees from the Area Beautification Council (Sue Cowden). Donated was an approx. 6ft. tall maple and oak. The Cambridge Rotary Club donated approx. 70 pine tree seedlings that were planted throughout the property by the Meadowbrook High School Science Club. The project was under the direction of teacher Bob Murphy and Rotarian Quentin Knauer.

National Free Comic Book Day held on May 1st was a success! The staff estimated between 50 to 75 patrons stopped by for the event.

The Crossroads Branch will be hosting a book, bake and yard sale Saturday May 8th to benefit the library (books only) and the Library's Relay for Life team.

Several libraries across the state passed levies on May 4, 2010. 55% of the 251 public library systems in Ohio now have local levies.

Children's librarian Donna King will be having double knee replacement surgery on May 10th; she is expected to be on medical leave 6 to 8 weeks. Debby Wardeska has received a preliminary diagnosis of cancer she is scheduled to meet with an oncologist in Columbus.

Mrs. Essex, Interim Asst. Director, requested the purchase and installation of grab bars in both of the public restrooms at Main. Mrs. Fair moved to honor the request. Ms. Daniele seconded and the motion carried.

15-10

The adult book group at the Main Library continues to do well. The next one will be held May 20th at 3:00. The book to be discussed will be The Killing Floor.

Under unfinished business insurance repairs have begun on the roof and spouting at Crossroads. The estimated cost is \$4,294.65; of that amount the library is responsible for the \$1,000.00 deductible. The insurance company has already issued a check for the remainder.

The City Park Pool Kick-Off party that was proposed by the children's department, as part of the summer reading program, has been put on stand-by for this year.

The website design and construction is still in process. Currently Mr. Goodwin is gathering content to finalize the site.

Mr. Goodwin advised the Board that 90% of the surplus property available for sale is located at the main library. Items will be moved into the former story time area in the basement of the library for display. Mrs. Fair volunteered to take pictures of the items for advertising purposes.

There was no new business.

Ms. Daniele moved to approve payment of the bills represented by warrants #017422 through #017490 and memo checks #07, and #08. Mrs. Fair seconded all voted yes and the motion carried.

The next meeting will be held June 2nd at 4:00 p.m. at the Crossroad Branch Library.

Mrs. Cole moved to adjourn the meeting. Ms. Daniele seconded and the meeting adjourned at 5:25p.m.

President:

Thomas Caloon

Secretary:

Lynette Lipton

The Board of Trustees of the Guernsey County District Public Library met in regular session on, June 9, 2010 in the meeting room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Shana Fair, Mary Cole and Lynette Tipton.

Mr. Cahoon called the meeting to order at 4:00 p.m.

There was no public participation.

Mrs. Cole moved to dispense with the reading of the minutes and to approve them as distributed, with the correction to be made as noted. Mrs. Smith seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund April 30, 2010	\$505,521.15
Receipts	135,577.59
Expenses	123,204.88
Balance in the General Fund May 31, 2010	\$517,894.42
Balance in the Building Fund April 30, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund May 31, 2010	\$835,117.90
Balance in the Motor Fund April 30, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund May 31, 2010	\$61,734.64
Balance in the Automation Fund April 30, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund May 31, 2010	\$26,316.34
Balance all Funds	\$1,441,063.30
Balance in checking	\$35,575.00
Change Fund	100.00
Peoples Interest Business Checking	1,405,362.08
TOTAL	\$1,441,063.30

Mrs. Tipton moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$10.00 given by Holly Thompson, \$50.65 Given by Dorinda Byers for the purchase of three audio books, \$124.82 given by the estate of Mary Jane Lorimer, 1937 Brownie Yearbook, given by Sharon Thompson, Arnold Family Charts and \$5.00 given by Robert J. Arnold, The Western Leatherwood Valley, John Glenn's New Concord, and The Immigrant Cocoon all by Lorle Porter given by Lorle porter.

Mrs. Fair seconded and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of May was 23,884. Circulation generally falls as we approach the end of the school. Mr. Goodwin is anticipating an increase with the upcoming start of summer reading.

The book and yard/bake sale that was held at Crossroads on Saturday May 8th did very well. The book sale made \$271 and the yard/bake sale made \$169. The proceeds from the book sale were deposited in the library's account while the yard/bake sale moneys benefited the library's relay for life team.

Mr. Goodwin attended the Ohio Library Council meeting on Ballot issues. The meeting outlined the requirements and how to place a levy/bond issue on the ballot.

Under unfinished business Mrs. Fair moved to enter into contract for a new library logo. The new logo will be used on the new website that is currently under construction, as well on letterhead, business cards, or any other items that the board sees fit. Mrs. Smith seconded and the motion carried.

16-10

Mr. Goodwin advised the Board that the "surplus inventory sale" will begin June 28th through July 7, 2010 in the old story hour room at the Main Branch. Sealed bids will be accepted through July 7th. The bids will be opened on July 8th. The highest bid will retain the item.

Under new business Mrs. Smith moved to deny the proposal by Library Design for the repairs at the Crossroads branch. Mrs. Fair seconded and the motion carried.

17-10

Mrs. Tipton moved to offer the following proposal to the bargaining unit: The Board would be willing to pay the difference between the current \$250.00 deductible and the new proposed \$750.00 deductible. Upon the acceptance

18-10

of the change to the healthcare coverage, the employee would provide written proof in the form of the most recent EOB verifying that the \$250.00 deductible has been meant, along with any paid bill up to \$500.00 for reimbursement. Mrs. Fair seconded and the motion carried.

Mrs. Smith moved to approve payment of the bills represented by warrants #017491 through #017563 and memo checks #09, and #10. Mrs. Tipton seconded all voted yes and the motion carried.

The next meeting will be held July 7th at 4:00 p.m. at the Crossroad Branch Library.

Mrs. Cole moved to adjourn the meeting. Mrs. Smith seconded and the meeting adjourned at 5:05p.m.

President:

Thomas Cahoon

Secretary:

Lynette Tipton

The Board of Trustees of the Guernsey County District Public Library met in special session on June 21, 2010 in the board room of the Crossroads Branch Library. Trustees present: Tom Cahoon, Mary Cole, Lynette Tipton, Craig Rich, Martha Smith, Nancy Daniele, and Shana Fair.

Mr. Cahoon called the meeting to order at 4:00 p.m.
Mr. Goodwin and Mrs. Holt were also present.

There was no public participation.

Mr. Rich moved to adopt the proposal for healthcare insurance Blue Access Option D4 with Rx option C and to proceed with the reimbursement of deductibles between \$ 19-10 250.00 and & \$750.00, also a Health Reimbursement Arrangement Plan Document.

The board returned to regular session 4:30 at p.m.

President:

Thomas Cahoon

Secretary:

Lynette Tipton

The Board of Trustees of the Guernsey County District Public Library met in regular session on, July 7, 2010 in the meeting room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Mary Cole, Craig Rich, Nancy Daniele, and Lynette Tipton.

Mr. Cahoon called the meeting to order at 4:00 p.m.

There was no public participation.

Ms. Daniele moved to dispense with the reading of the minutes and to approve them as distributed. Mrs. Cole seconded and the motion carried.

Mr. Goodwin gave the Treasurer's Report.

Balance in the General Fund May 31, 2010	\$517,894.42
Receipts	100,552.40
Expenses	136,129.66
Balance in the General Fund June 30, 2010	\$482,317.16
Balance in the Building Fund May 31, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund June 30, 2010	\$835,117.90
Balance in the Motor Fund May 31, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund June 30, 2010	\$61,734.64
Balance in the Automation Fund May 31, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund June 30, 2010	\$26,316.34
Balance all Funds	\$1,405,486.04
Balance in checking	\$2,397.29
Change Fund	100.00
Peoples Interest Business Checking	1,402,960.73
TOTAL	\$1,405,486.04

Due to the absence of Mrs. Holt the remainder of the Fiscal Officers report and the resolutions will be reported at the next meeting.

Mr. Goodwin presented the Director's report. Circulation for the month of June was 29,175.

The summer reading program attendance has been strong. The finale will be Wednesday July 21st at the City Park Pavilion from noon until 3:00 p.m.

The Byesville Branch outside lighting is becoming an issue. Ron Vanwey has been contacted on possible replacements. Also a small leak has been repaired at that location. The roof is 27 years old.

Crossroads Branch has also suffered a few leaks recently. Ron has been informed and is attempting to contact Bi-Con.

The Talking Book Program which is administered through the State Library of Ohio will be holding a program at the Crossroads Branch on Aug 26th at 10:00 a.m. The program will allow patrons to see the new players. All currently used players are to be replaced with digital technology. Shirley Ford is the coordinator for our library.

The bidding process for the surplus inventory is proceeding well. Bids will close on July 7th. Submissions will be opened at the Main Branch at 9:00 a.m., July 8th.

Spring maintenance check up at the Main Library revealed that 3 of the air conditioner units have some repair issues that need to be taken care of. Ables Electric will be submitting estimates soon.

Mr. Rich moved to accept the repair estimate from Ables to repair the air conditioning units as soon as it is received. Ms. Daniele seconded and the motion carried.

20-10

Under unfinished business Mr. Goodwin advised that board that the new website is moving right along. He will keep the board updated as to its progress.

Under new business Mr. Goodwin informed the board that the Byesville Branch is in need of a new copier. He is currently looking at two different models that would serve as not only the copy machine, but also the fax and printer for the computers at that location. The board advised that he seek out the lease option to see if a maintenance agreement is included. If the maintenance

agreement is not included then Mr. Goodwin was advised to purchase the cheaper of the two models from Professional Services.

Mrs. Smith moved to enter into executive session to discuss the grievance. Ms. Daniele seconded the motion. The board entered into executive session at 4:45 p.m.

Mr. Rich moved to return to regular session at 5:02. Ms. Daniele seconded the motion and the motion carried.

Due to the absence of Mrs. Holt the bills for June were not approved. However they were paid and will be presented at the August meeting for approval.

The next meeting will be held August 4 at 4:00 p.m. at the Crossroad Branch Library.

Mrs. Cole moved to adjourn the meeting. Mrs. Tipton seconded and the meeting adjourned at 5:03p.m.

President:

Thomas Cahoon

Secretary:

Lynette Tipton

The Board of Trustees of the Guernsey County District Public Library met in regular session on, August 4, 2010 in the meeting room of the Crossroads Library. Trustees present: Tom Cahoon, Martha Smith, Mary Cole, Craig Rich, Shana Fair, and Lynette Tipton. Library employees present Rich Goodwin, Melissa Essex, and Cathy Holt.

Mr. Cahoon called the meeting to order at 4:00 p.m.

There was no public participation.

Mrs. Cole moved to dispense with the reading of the minutes and to approve them as distributed. Mrs. Smith seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund June 30, 2010	\$482,317.16
Receipts	111,106.15
Expenses	95,728.15
Balance in the General Fund July 31, 2010	\$497,695.16
Balance in the Building Fund June 30, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund July 31, 2010	\$835,117.90
Balance in the Motor Fund June 30, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund July 31, 2010	\$61,734.64
Balance in the Automation Fund June 30, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund July 31, 2010	\$26,316.34
Balance all Funds	\$1,420,864.04
Balance in checking	\$15,097.95
Change Fund	100.00
Peoples Interest Business Checking	1,405,641.73
TOTAL	\$1, 420,864.04

Mrs. Fair moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$250.00 donated by George Chris Stotler and Marsha K. Bates for the purchase of audio books and children's books, Lions in The 21st Century, donated by Tom Cahoon, The Arneels of Ohio by Nathan James Arneal, donated by Nathan James Arneal, The Seven Ranges, a Chronicle of Several American Families and Their Arrival in Ohio, by John R. Thomas, Descendants of Daniel Webster Berry (1838 - 1888) and Elizabeth VanDyne, donated by Richard E. Bordner, \$10.00 given by Holly D. Thompson, \$25.00 given by Steven and Leanna Lowe.

Mr. Rich seconded and the motion carried.

Mrs. Holt and Mr. Goodwin reported that the budget is holding steady and the library made money for the first time in several months. The library was recently audited. No final report has been received. However the initial invoice has arrived and is under the estimation. Mrs. Holt reported that she is gathering information on the Pepsi Refresh Project, an online grant program. Several grants in various denominations are awarded throughout the year. The program will continue through 2010. The Board advised Mrs. Holt to gather additional information as this may be a program that would allow the bookmobile to resume operation in some capacity.

Mr. Goodwin presented the Director's report. Circulation for the month of July was 30,498. Summer reading generally boosts circulation.

There has been plenty of activity going on at the Byesville Branch. A new copier/printer/fax machine was recently installed at that location. Some repairs to a commode were recently taken care of, as well as an infestation of yellow jackets was addressed. Ron VanWey has provided some ideas to replace the outdoor lighting issue. Ron also advised that there are some gutters at that location that are in need of attention.

The Crossroads Branch recently experienced a water supply leak. The leak has been taken care of. Several carpet squares and additional cleaning and painting will be required to complete the project.

The Main Library's air conditioning unit mentioned last month has been repaired. However, there still seems to be some noise. Ables has been notified.

The Library will soon be receiving an upgrade to our internet via OPLIN. This will increase our speed at no additional cost to the library.

The Library's Summer Reading Program concluded at the city park pavilion. The Mark Wood Fun Show provided the entertainment. Many door prizes were donated and awarded. There were approximately 150 in attendance.

The Crossroads Branch hosted a Scholastic Book Fair July 26th - 28th. The fair generated over \$400.00 dollars in sales. The Library received 40% of the sales in books from the sale.

Mrs. Essex Asst. Interim Director reported that the recent surplus property sale went very well \$550.02 was raised. Very few items were leftover. Three 16mm film rewinders have been donated to the Ohio University Athens School of film.

Five teens took advantage of the teen volunteer program during summer reading. Average number of hours spent volunteering was 12.

Mrs. Essex proposed that the Finley Room be moved down to the large reference room at the Main Library. The reason for the move is simply staffing issues.

Mr. Rich moved to accept the proposal. Mrs. Fair seconded and the motion carried. 21-10

Mr. Goodwin recently meant with our agent through the Schwendeman Agency. She would be willing to come, along with a representative from Anthem, to hold an informational meeting with the staff on Aug 12th.

Mrs. Smith moved to close all locations from 9:00 - 11:00 so that all employees may attend the meeting. Mrs. Cole seconded and the motion carried. 22-10

Under unfinished business Mr. Goodwin advised the board that we will be proceeding with the grievance.

Under new business Mrs. Fair's term will expire in September 2010. Mrs. Fair would like to continue on the board. Mr. Goodwin will inform Judge Ellwood.

Robert Parks President /CEO of the Farmers & Merchants Bank spoke with Mr. Goodwin about the possibility of the library purchasing property adjacent to the Byesville Branch property. The board declined the offer due to the current budget.

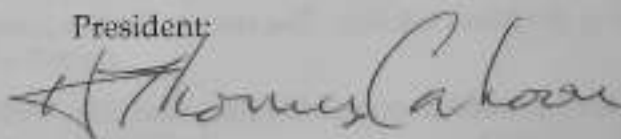
Mr. Rich moved to accept option 2 for our winter hours. Option 2 23-10 would close Main and Byesville on Saturdays. Crossroads would be open 10:00 a.m. - 2:00 p.m. All staff would rotate on Saturday. Winter hours will begin the week of Labor Day and continue until Memorial Day.

Mrs. Fair moved to approve payment of the bills represented by warrants # 017625 through # 017681 and memo #00014 and #00015. Mrs. Smith seconded all voted yes and the motion carried.

The next meeting will be held September 8th at 4:00 p.m. at the Crossroad Branch Library.

Mrs. Cole moved to adjourn the meeting. Mrs. Tipton seconded and the meeting adjourned at 5:20p.m.

President:



Secretary:



The Board of Trustees of the Guernsey County District Public Library met in regular session on, September 8, 2010 in the meeting room of the Crossroads Library. Trustees present: Tom Cahoon, Nancy Daniele, Mary Cole, Shana Fair, and Lynette Tipton. Library employees present Rich Goodwin, Donna King, and Cathy Holt.

Mr. Cahoon called the meeting to order at 4:00 p.m.

Fifteen patrons attended the meeting to express there feelings concerning the Finley Room. Several people from the group addressed the board with the following concerns: preservation of the material, damage to the books due to the sunlight coming through the windows, increased theft of the material, possibly installing a security system, limited hours that the room would be open, possibly adding volunteers to help man the room, no Saturday hours, and the general environment of the room itself and what it represents to not only our community but the many out of town visitors that come from throughout the country to use the room.

Union president Joan Albaugh informed the group that volunteers would not be an option due to the fact that nine employees were laid off last year.

Mrs. Fair moved to dispense with the reading of the minutes and to approve them as distributed. Ms. Daniele seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund July 31, 2010	\$497,963.49
Receipts	89,355.61
Expenses	108,474.35
Balance in the General Fund August 31, 2010	\$478,844.75
Balance in the Building Fund July 31, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund August 31, 2010	\$835,117.90
Balance in the Motor Fund July 31, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund August 31, 2010	\$61,734.64

Balance in the Automation Fund July 31, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund August 31, 2010	\$26,316.34
Balance all Funds	\$1,402,013.63

Balance in checking	\$3,578.66
Change Fund	100.00
Peoples Interest Business Checking	1,398,314.91
TOTAL	\$1, 402,013.63

Mrs. Tipton moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$10.00 donation given by Rosemary Goodrich, donation of Byesville Methodist Church bulletin (1912), also pictures of members of the church, given by Ralph Sackett, How to be Your Doctor's Favorite Patient and Get the Care You Deserve, by Dr. Brad Colegate donated by the author.

Mrs. Cole seconded and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of July was 28,855. All three locations showed an increase over the same period last year.

Mr. Goodwin shared logo designs offered by Blue Room Designs as possible ideas for our new website.

The Crossroads Branch hosted a local author signing on August 25th. The author was Dr. Brad Colegate and his book. "How to be Your Doctor's Favorite Patient - And Get the Care You Deserve." The signing was well attended. Dr. Colegate donated a copy of his book to the library. The library also purchased 2 additional copies. The book is currently in cataloging.

Crossroads also hosted a Talking Book Program. Attendees were able to ask questions and learn operation of the new equipment being provided to residents that are visually impaired.

Mr. Goodwin reported that the library meeting rooms were utilized approx. 35 times during the month of August.

Registration for the Fall Storytime session is currently underway. Programs begin September 20th. In addition to these programs the Main Library will be hosting a children's program on October 25th featuring Ronald McDonald.

Mr. Goodwin will be meeting with Tom Haugsby. Mr. Hargsby has expressed great interest in establishing a Friends of the Library group.

Repair estimates are still pending for the outside lighting at the Byesville Branch.

Under unfinished business Mr. Goodwin advised the board that an arbitrator has been agreed upon. November 4th is the scheduled date.

Under new business Mr. Goodwin presented the board the new Simplex Grinnell contract which includes fire protection to all locations. There is an increase of \$1,000.00 this year. The contract is effective from August 1, 2010 thru July 31, 2011.

Mrs. Fair moved to accept the contract. Mrs. Tipton seconded and the motion carried. 24-10

The SEO Consortium Contract was presented to the board. The cost will remain the same as last year.

Mrs. Cole moved to approve the contract. Mrs. Fair seconded and the motion carried. 25-10

Mrs. King, Children's Librarian presented The Choose to Read Grant Proposal that she is currently seeking through the state library. If received the grant would be used to host a series of special programs using the book "B is for Buckeye". The programs would benefit homeschooled children in the area.

Mr. Goodwin presented a contract from CMI. Effective January 1, 2011. CMI will no longer be supporting the current system.

Mrs. Cole moved to approve the new contract. Mrs. Fair seconded and the motion carried. 26-10

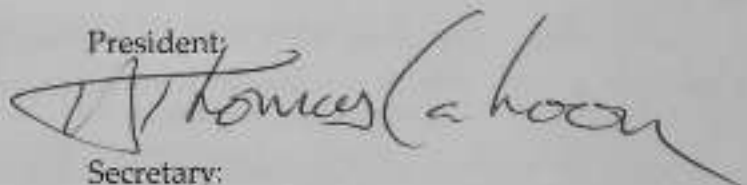
Due to the concerns of the public regarding the Finley Room, and after much discussion Mrs. Tipton moved to keep the Finley Room open Monday thru Friday from 2:00 p.m. to 5:00 p.m. Ms. Daniele seconded and the motion carried. 27-10

Mrs. Tipton moved to approve payment of the bills represented by warrants # 017682 through # 017738 and memo #00016 and #00017. Ms. Daniele seconded all voted yes and the motion carried.

The next meeting will be held October 6, 2010 at 4:00 p.m. at the Crossroad Branch Library.

Mrs. Cole moved to adjourn the meeting. Ms. Daniele seconded and the meeting adjourned at 6:30p.m.

President:

Thomas Cahoon

Secretary:

Lynette Gajster

The Board of Trustees of the Guernsey County District Public Library met in regular session on, October 6, 2010 in the meeting room of the Crossroads Library. Trustees present: Tom Cahoon, Nancy Daniele, Craig Rich, Shana Fair, Martha Smith, and Lynette Tipton. Library employees present Rich Goodwin, Melissa Essex, Donna King, and Cathy Holt.

Mr. Cahoon called the meeting to order at 4:00 p.m.

Several patrons attended the meeting to express their feelings concerning the Finley Room, and to thank the board for reconsidering moving the contents of the room. Several of those present are involved with the Guernsey County Genealogy Society and the Guernsey County Historical Society. They would like to see the Finley Room be a win-win situation for everyone. It was noted that patrons that visit the Finley Room are often the same patrons that come from out of town to take advantage of their services as well. Mr. Arnold VanHorn stated that he has done extensive research and the Finley Room is one of the best resources in this part of the state. Robert Ford suggested some cost saving measures that the board may want to consider. Dave Adair inquired about the possibility of a Friends Organization as volunteers to operate the room. Union President Joan Albaugh stated that volunteers cannot be an option, due to the fact that currently there are nine employees laid off. Mrs. Albaugh asked if there are any laws prohibiting fund raising for the library. Debbie Blackstone, representing the Guernsey County Genealogy Society, invited the board to a meeting concerning the Finley Room, Thursday October 14, 2010.

Mrs. Smith moved to dispense with the reading of the minutes and to approve them as distributed. Ms. Daniele seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund August 31, 2010	\$478,844.75
Receipts	93,227.05
Expenses	84,328.45
Balance in the General Fund September 30, 2010	\$487,743.60
 Balance in the Building Fund August 31, 2010	 \$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund September 30, 2010	\$835,117.90

Balance in the Motor Fund August 31, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund September 30, 2010	\$61,734.64
Balance in the Automation Fund August 31, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund September 30, 2010	\$26,316.34
Balance all Funds	\$1,410,912.48

Balance in checking	\$31,926.79
Change Fund	100.00
Peoples Interest Business Checking	1,398,862.86
TOTAL	\$1,410,912.48

Mrs. Holt requested that a transfer of funds be made from the contingency account to the professional services account in the amount of \$20,000 dollars.

Ms. Daniele moved to proceed with the transfer. Mr. Rich seconded and the motion carried.

Mrs. Fair moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$150.00 given in memory of Jennie Stephens for large print books, \$500.00 given by Ellen K. Rose, \$20.00 given by Angie Marshall, Semi-Centennial History of West Virginia, by James Morton Callahan, 1913, given by Jack Welch.

Mrs. Smith seconded and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of July was 26,023. The Crossroads branch was closed for 3 days due to a water line break.

Year to date the library has issued 1,391 new library cards. The current registered borrowers now stand at 19,828.

Mr. Goodwin recently met with Mr. Tom Haughsby concerning the formation of a Friend's of the Library group. Mr. Haughsby was in attendance and

reported that he is in the process of contacting the interested parties provided by Mr. Goodwin to determine a date that they can get together.

Mrs. Essex reported that the Book Discussion group continues to meet every month. The next session is scheduled for October 21st. The book up for discussion will be The Time Traveler's Wife. October is officially designated National Reading Group Month.

Dr. Maynard Jordan, a retired professor from Texas A&M University will present a lecture and sign copies of his book Caribbean Enigma on October 27th at 5:30 in the Crossroads meeting room.

Mrs. Holt and Mrs. Essex are scheduled to participate in a webinar offered by OPERS Thursday October 14th. The topic will be retirement.

Mrs. King presented information on the Children's Dept. Classes are full. Another baby time may need to be added. A family sign language program was recently held with 60 people in attendance. The annual Family Fall Festival is scheduled for October 12th. Ronald McDonald will present a program at the Main Library on October 25th. Deerasic Park has invited us to participate in their Trail of Treats which will be held on October 23rd, and last but not least a Family Star Wars Program is in the planning stages for November. Several really nice prizes have already been donated.

Under unfinished business the Finley Room is currently open from 2-5 p.m. Monday - Friday.

Mrs. Tipton moved to extend the hours to 1-5:30 p.m. Monday - Friday and to increase the cost of copies requested by mail, e-mail or by phone to \$1.00 per page. Mr. Rich seconded and the motion carried. 28-10

Mr. Goodwin reported that only one bid has been submitted concerning the replacement of the outdoor lights at Byesville. The Board would like to seek more bids.

Mr. Ed Mullens of Mullen's Landscaping upon arriving late presented the board with an idea to plant a memorial garden on the Crossroads property. Mr. Mullens will e-mail a drawing of the plans to Mr. Goodwin who will forward it on to Board members. Mrs. Fair moved to proceed with the planting of the trees to be donated by Mr. Mullens, contingent upon the Board approval of the plans. 29-10

Mr. Rich seconded and the motion carried.

Under new business Mr. Goodwin was recently approached about the Board's policy on political signage on library property.

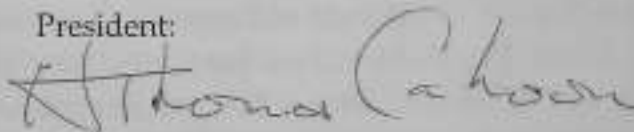
Mrs. Tipton moved that the library prohibit any political signage on the library property. Ms. Daniele seconded and the motion carried. 30-10

Mr. Rich moved to approve payment of the bills represented by warrants # 017739 through # 017806 and memo #00018 and #00019. Mrs. Smith seconded all voted yes and the motion carried.

The next meeting will be held November 3, 2010 at 4:00 p.m. at the Byesville Branch Library.

Ms. Daniele moved to adjourn the meeting. Mrs. Fair seconded and the meeting adjourned at 5:10 p.m.

President:

A handwritten signature in cursive script that reads "Athena Cahoon". The signature is written in dark ink and is positioned to the right of the "President:" label.

Secretary:

The Board of Trustees of the Guernsey County District Public Library met in regular session on Wednesday, November 3, 2010 in the meeting room of the Byesville Branch Library. Trustees present: Tom Cahoon, Nancy Daniele, Craig Rich, Shana Fair, Martha Smith, and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King, and Cathy Holt.

Mr. Cahoon called the meeting to order at 4:00 p.m.

Cookie Connell, a concerned citizen, addressed the board with various concerns she had regarding the operation of the library. The Board thanked her for coming.

Mrs. Fair moved to dispense with the reading of the minutes and to approve them as distributed. Ms. Daniele seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund September 30, 2010	\$487,743.60
Receipts	108,610.15
Expenses	114,831.23
Balance in the General Fund October 31, 2010	\$481,520.52
Balance in the Building Fund September 30, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund October 31, 2010	\$835,117.90
Balance in the Motor Fund September 30, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund October 31, 2010	\$61,734.64
Balance in the Automation Fund September 30, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund October 31, 2010	\$26,316.34
Balance all Funds	\$1,404,689.40
Balance in checking	\$23,070.85
Change Fund	100.00

Peoples Interest Business Checking	1,381,497.81
TOTAL	\$1, 404,689.40

Mr. Rich moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$10.00 given by Lee Davidson, Twelve Houses of Thompson, 2005, by Christine Ann (Bauman) Long, given by Christine Long, Marion County Oh., and a group of pictures of Byesville school, given by Ralph Sackett, Fostoria, Oh.

Mrs. Tipton seconded and the motion carried.

Mr. Goodwin presented the Director's report. Circulation for the month of October was 26,094. All locations reported a decrease from last year.

Mr. Goodwin only received 1 proposal for the outdoor lighting at Byesville. Upon speaking with Mr. Cahoon he advised Mr. Goodwin to accept the proposal from Frame & Sons. They hope to have the project completed in the next couple of weeks.

The roof at the Byesville Branch has become a concern. The current roof was put on in 1983. Mr. Goodwin requested a proposal from Fleming to replace the roof. The proposal, which they stated was \$17,000+, should be good throughout 2011.

Shirley Ford has advised that patrons are adjusting well to the new Finley Room hours and are thankful that the Board left the department in its current location.

Dr. Laura Schumann, Assoc. Prof. of Music at Muskingum University and Conductor of SE Ohio Symphony contacted the library concerning a performance offered by a folk/rock group from Canada. The event will take place Friday Nov. 19 at 4:30 in the Crossroads meeting room. The program will be free and open to all ages.

The Library will be holding a book/bake sale on Nov. 5 & 6. Book proceeds will benefit the library and bake goods will benefit the relay for life team.

Mrs. King presented information on the children's department. Donna and Mary attended the annual Help Me Grow Baby Shower; on October 7th and approximately 70 mothers were in attendance. The annual Family Fall Festival was held October 12th there were about 100 people in attendance. Book Time with Ronald McDonald was held at the Main Library on October 25th. Twenty-one children and adults attended. More programs are being planned at both the Main

Library and the Byesville Branch. Santa will visit all 3 locations this Christmas Season.

November is gearing up to be a busy month with several Head Start groups scheduled to visit and the first ever Star Wars Family Time that looks to be a lot of fun.

Under unfinished business as earlier stated Frame & Sons has been offered the Byesville outdoor lighting project.

Under new business Mrs. Smith moved to enter into contract with Tom Lehotay for snow removal. Ms. Daniele seconded and the motion carried.

31-10

Ms. Daniele moved to renew the Fiscal Officers Bonds through the Ohio Plan for \$250,000, each. Mrs. Fair seconded all voted yes and the motion carried.

32-10

Food for Fines was tabled until possibly February.

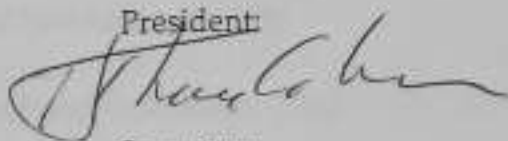
All locations of the Library will be closed on Thanksgiving and the day after. The day after Thanksgiving was traded with Columbus Day as a paid holiday.

Mrs. Fair moved to approve payment of the bills represented by warrants # 017807 through # 0178721 and memo #00020 and #00021. Mrs. Smith seconded all voted yes and the motion carried.

The next meeting will be held December 8, 2010 at 4:00 p.m. at the Main Library meeting room.

Ms. Daniele moved to adjourn the meeting. Mrs. Smith seconded and the meeting adjourned at 5:05 p.m.

President:



Secretary:

The Board of Trustees of the Guernsey County District Public Library met in regular session on, Wednesday December 8, 2010 in the meeting room of the Main Library. Trustees present: Tom Cahoon, Nancy Daniele, Craig Rich, Shana Fair, Martha Smith, Mary Cole and Lynette Tipton. Library employees present: Rich Goodwin, Melissa Essex, Donna King, and Cathy Holt.

Mr. Cahoon called the meeting to order at 4:00 p.m.

Tom Haugsby, newly elected president, of the recently formed Friends of the Library group gave a presentation about the groups plans for the future. The group is currently planning a 150th Civil War Anniversary event to be held at the Crossroads branch in April. The group will meet the first Thursday of each month at 4:00 p.m. in the board room at the Crossroads Branch.

Mrs. Cole moved to dispense with the reading of the minutes and to approve them as distributed. Ms. Daniele seconded and the motion carried.

Mrs. Holt gave the Treasurer's Report.

Balance in the General Fund October 31, 2010	\$481,520.52
Receipts	100,938.37
Expenses	109,127.46
Balance in the General Fund November 30, 2010	\$473,193.95
Balance in the Building Fund October 31, 2010	\$835,117.90
Receipts	0.00
Expenses	0.00
Balance in the Building Fund November 30, 2010	\$835,117.90
Balance in the Motor Fund October 31, 2010	\$61,734.64
Receipts	0.00
Expenses	0.00
Balance in the Motor Fund November 30, 2010	\$61,734.64
Balance in the Automation Fund October 31, 2010	\$26,316.34
Receipts	0.00
Expenses	0.00
Balance in the Automation Fund November 30, 2010	\$26,316.34
Balance all Funds	\$1,396,362.83

Balance in checking	\$13,737.14
Change Fund	100.00
Peoples Interest Business Checking	1,382,499.99
TOTAL	\$1,396,362.83

Mrs. Tipton moved to accept the following resolutions:

RESOLVED, that the Board of Trustees accept the following gifts: \$10.00 given by Charles t. Faulkner M.D. Pictures of Cambridge in the early 20th century donated by Douglas Simmons. Two 1846 postcards of Cambridge, Ohio, donated from the Public Library of Steubenville, Ohio, Alan Hall Director, and \$250.00 donated by George Chris Stats and Marsha K. Bates.

Mrs. Smith seconded and the motion carried.

Mrs. Holt reviewed the recent audit. There were four recommendations and no citations. Overall the out come was good.

Mr. Goodwin presented the Director's report. Circulation for the month of October was 26,112. All locations reported a decrease from last year.

Frame & Sons Construction will be proceeding with the outdoor lighting project in Byesville. Mr. Goodwin spoke with Mr. Frame about a minor project concerning a railing in the large meeting room at the Crossroads location.

Mauvis Sort the folk group from Canada that performed at the Crossroads Branch on Nov. 19th was great! Approximately 20 patrons of all ages enjoyed the free mini concert.

Mrs. Essex informed the board that a group of ten interested citizens met at the Crossroads Branch to organize a Friends of the Library group.

Heath Dawson, local author of The Briefcase held a book signing on Saturday, Nov. 20th at the Crossroads Branch. The event was well supported with 50 people in attendance.

Plans are underway to offer an adult summer reading program in the summer of 2011. The theme is "Novel Destinations" and deals with types of travel. Some events such as a kick-off party may coincide with the children's program.

Mrs. King reported that the Stars Wars Program held on November 9th was very well attended. Registration records indicated that 147 people of all ages attended. It was a huge success and will most likely be repeated. Mrs. King noted that more staff may be need for this event and the time may need to be extended.

Our library has been chosen to receive one of the LSTA Choose to Read Ohio Grants in the amount of \$1,537.00. The grant money, which we will receive in January, will be used to support a program focusing on our home schooling community. Several fun and educational events have been planned.

Cindy Bennett and her therapy dog Iris made a big impression on the Administrative staff at Crossroads when they visited us on Nov. 22nd. Cindy provided us with a copy of her Therapy Dog ID. Mr. Goodwin has also requested a copy of proof of insurance for the dog. Tentative plans have been made for Cindy and Iris to visit the After School Program in the future.

Under unfinished business we are still waiting to hear the results of the arbitration.

Under new business Mrs. Cole moved to adopt the 2011 Holiday schedule. Mrs. Tipton seconded the motion carried.

33-10

Mrs. Smith moved that the library open on December 23rd and December 27th and close on December 24th and 25th with the 25th being a paid Saturday for everyone. Mrs. Fair seconded the motion all voted yes and the motion carried.

34-10

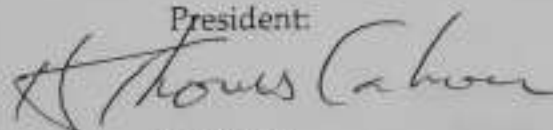
The board requested that Mr. Goodwin check in to what needs to be done to get the bookmobile in running condition again and to possibly get a value of the bus.

Mrs. Fair moved to approve payment of the bills represented by warrants # 017873 through # 017936 and memos #00022 and #00023 as well as memos 001039 and 005248. Mrs. Cole seconded all voted yes and the motion carried.

The next meeting will be held January 5, 2011 at 4:00 p.m. at the Crossroads Branch in the Board Room. The 2011 Organizational meeting will immediately follow.

Mrs. Cole moved to adjourn the meeting. Ms. Daniele seconded and the meeting adjourned at 5:17 p.m.

President:



Secretary:

