

Guernsey County District Public Library

Board of Trustees Regular Meeting

August 13, 2020

The Board of Trustees of the Guernsey County District Public Library met in regular session August 13, 2020, at the Crossroads Branch.

Trustees present:

Stephanie Laube in person

Sheila Ellenberger, Judy Simcox and Kathy Warhola via teleconference.

Library employees present:

Michael Limer in person

Jennifer Jacobs via teleconference

Mr. Limer, Director, called the meeting to order at 5:00 p.m.

**Review and Approval of Minutes**

Dr. Ellenberger made a motion to approve the minutes for the regular meeting held on July 9, 2020. Mrs. Laube seconded the motion. A roll call vote was taken:

Dr. Ellenberger – yes; Mrs. Laube – yes; Mrs. Warhola – yes; Mrs. Simcox – yes.

**Financial Report**

Mrs. Jacobs presented the financial report.

We received the second half of the levy in the amount of \$275,061.24.

Additionally, Anthem Blue Cross Blue Shield credited us with 10% of our April premium, \$1952.09, as COVID-19 relief.

Our expenses were a bit higher in July due to three paydays, a bill from Enervise for a repair on the chiller at Crossroads and fees from the levy.

We received the following gifts:

BE IT RESOLVED, that the Board of Trustees accept the following gifts:

- \$500.00 from Mr. Michael Williams for the Main Branch
- \$35.98 from the Guernsey County Retired Teachers Association for books in memory of Mr. William Thomas Dixon and Ms. Barbara F. Ballenger

Mrs. Laube made a motion to accept the financial report and gifts. Mrs. Simcox seconded the motion. A roll call vote was taken: Dr. Ellenberger – yes; Mrs. Laube – yes; Mrs. Warhola – yes; Mrs. Simcox – yes.

### **New Business**

Mrs. Jacobs reported that our financial audit for January 1, 2018 to December 31, 2019 has been completed. Copies were provided to the members of the Board. Additional copies may be found in the Fiscal Office or online at the Ohio Auditor of State website.

Administrative reports were previously provided by email.

There was some discussion regarding different options for virtual platforms for meeting and programming.

### **Old Business**

Mr. Limer reported that we should receive \$10,000.00 from Property Row for the easement. Mr. Conaway donated his time for legal services.

Mr. Limer also reported that three drones are available for checkout as of today. He is looking into a combination Chromebook and hotspot to be available to patrons for checkout.

Interviews for the new administrative position should begin next week.

### **Adjournment**

Mrs. Warhola moved to adjourn. Dr. Ellenberger seconded the motion. The meeting adjourned at 5:22 p.m.

The next meeting is scheduled for September 10, 2020, at 5:00 p.m. at the Crossroads Branch.

President

Secretary