

Guernsey County District Public Library

Board of Trustees Regular Meeting

October 10, 2019

The Board of Trustees of the Guernsey County District Public Library met in regular session October 10, 2019, in the board room of the Crossroads Branch Library.

Trustees present: Matt Motes, Sheila Ellenberger, Kathy Warhola and Judy Simcox.

Library employees present: Michael Limer, Luke Bentley, Donna King, Matt Kinsey and Jennifer Jacobs.

Mr. Limer, Director, called the meeting to order at 5:00 p.m.

There was no Public Participation

Review and Approval of Minutes

Mrs. Warhola moved to approve the minutes of the last board meeting held on September 12, 2019. Dr. Ellenberger seconded the motion. All voted yes, and the motion carried.

Financial Report

Mrs. Jacobs presented the financial report. Mrs. Simcox made a motion to approve the financial report and to accept the following gifts:

BE IT RESOLVED, that the Board of Trustees accept the following gifts:

Donations to the Finley Room for August 2019:

1. Jean Wolf from Wadsworth OH donated 4 High School/Jr High School Annuals (1937 Brownie, 1938 Cantab, 1935 CAMHIJUAN -Jr High, 1936 CAMHIJUAN - Jr High).
2. Marlene Hunt of Newark OH donated 2 boxes of Mildred Smith Carpenter's Genealogy which was compiled by Emma Hunt. Boxes contain loose photos, photo albums and genealogy related material.
3. Michael (son) donated on behalf of his mother Norma Jean Watson 4 Cambridge High School Annuals (1914, 1915, 1940, 1942) and a movie star picture album, 2 CHS 1936 and 1938 Mechanical drawing books of Wm J. Watson, vintage postcard album compiled by Velma Watson.

September 2019

1. Linda Q. Lambert donated \$50.00 to the Finley Room
2. The Guernsey County Retired Teachers Association donated the following books:

In memory of Judy Humphrey, Grow Your Own Herbs by Susan Belsinger

In memory of Harvey Lewis, World Hunger: 10 Myths by Frances Moore Lappe and Joseph Collins

In memory of Margaret Bradley, The Ultimate Guide to Eating for Longevity by Denny and Susan Waxman

3. Cathy Holt donated several new toys to all three branches of the library for the Children's Department.

Mrs. Warhola seconded the motion. All voted yes, and the motion carried.

Administrative Staff Reports

The Administrative Reports were previously provided by email and in print at the meeting.

Mr. Bentley reported that he has been involved with two book clubs about the book Ohio by Stephen Markley, connected to the CommUNITYRead program.

Mr. Limer reported that circulation is up at all locations, especially at the Byesville branch, where circulation is up 16%. He also has received the schematics for the Sprinter Van and has been in contact with IAP regarding building a garage for the van.

New Business

Mr. Motes made a motion to enter into a contract with Charles E. Harris & Associates and the Ohio Auditor of State to perform our next three audits. They are an independent public accountant firm out of Cleveland. Mrs. Simcox seconded the motion. All voted yes, and the motion carried.

Our contract with Frontier is about to expire, and we have been working with AlphaLink to find a phone company to provide landlines at all locations for our fire alarms. Mrs. Warhola made a motion to enter into a contract with AlphaLink and BCN to provide the landlines at the Byesville location. Dr. Ellenberger seconded the motion. All voted yes, and the motion carried.

Old Business

Mrs. Simcox was appointed to a second term by the County Commissioners. Her term now expires September 21, 2026.

Executive Session

Dr. Ellenberger made a motion to enter into executive session to discuss employee compensation. A roll call vote was taken: Mr. Motes - yes, Mrs. Warhola – yes, Mrs. Simcox – yes. The Board entered executive session at 5:15. Mr. Limer and Mrs. Jacobs were invited to stay, all others excused.

The Board returned to regular session at 5:29 p.m.

Mr. Motes made a motion to adopt a resolution approving the 27th pay in 2019 for the administrative staff. A roll call vote was taken: Dr. Ellenberger - yes, Mrs. Warhola – yes, Mrs. Simcox – yes.

Adjournment

Mr. Motes moved to adjourn. Mrs. Warhola seconded the motion. All voted yes, and the meeting adjourned at 5:32 p.m.

The next meeting is scheduled for November 14, 2019, at 5:00 p.m. at the downtown location.

President

Secretary