

Guernsey County District Public Library

Board of Trustees Regular Meeting

March 14, 2019

The Board of Trustees of the Guernsey County District Public Library met in regular session March 14, 2019, in the board room of the Crossroads Branch Library. Trustees present: Dr. Sheila Ellenberger, Kathy Warhola, Matt Motes, Stephanie Laube and Cathy Koscoe. Library employees present: Michael Limer, Luke Bentley, Donna King, Matt Kinsey and Jennifer Jacobs.

Mr. Motes President called the meeting to order at 5:05 p.m.

Public Participation

Union members Mary Rhodes and Tina Raffleson were in attendance to ask that the Board retroactively pay staff members for Christmas Eve 2018, based on past practice.

Mrs. Warhola moved to approve the minutes of the last Board meeting held on February 14, 2019. Mr. Motes seconded the motion. All voted yes, and the motion carried.

Dr. Ellenberger moved to approve the financial reports as presented, as well as the following gifts:

From Don Gadd - A Genealogical Record of Our Family by David Peters c.1927 (Solomon Peters Family arrived in Guernsey in 1814).

Dale Oddivak has donated various family trees (McMannis, Morris, Oddivak)

Several books from Williams County Public library, 20 dealing with Wood, Mahoning and Fulton Counties; also Pennsylvania.

Mr. Motes seconded the motion. All voted yes, and the motion carried.

Mr. Limer presented the Director's Report. He is in contact with IAP regarding our possible roof project, and Ables is expected to finish up HVAC repairs at Crossroads. The Cambridge Writers will be hosting a two-day event on March 22-23.

Mrs. King had reported the Children's Department News prior to the meeting. Story Time has begun, and she is working on summer reading programs.

Mr. Bentley began work on February 25, 2019. He is working with the Friends of the Library, who had previously secured grant funding, and is looking into creating an outdoor experience kit that patrons would be able to check out.

Mr. Kinsey reported that he has purchased wireless microphones and is looking into technology training for the staff. He is also evaluating online security training through one of our vendors.

Mrs. Warhola requested a list of programs offered by the Children's Department.

Under new business, our gas contract with Integrity is up for renewal. This is a third-party vendor to supply our electric and gas. Mr. Limer recommends not renewing this contract and looking for another option.

At 5:45 p.m., Mr. Motes made a motion to move to Executive Session to discuss personnel, possible litigation and contractual issues. Michael, Luke and Jennifer were invited to stay. Mrs. Warhola seconded the motion.

The Board returned to regular session at 6:33 p.m.

Mr. Motes made a motion to give raises to the following administration staff, retroactive to January 1, 2019.

Mr. Limer 3.3%

Mrs. King 3%

Mr. Kinsey 3%

Mrs. Warhola seconded the motion, and a roll call vote was taken.

Dr. Ellenberger – yes, Mrs. Warhola –yes, Mr. Motes – yes, Mrs. Laube – yes, and Mrs. Koscoe – yes.

Mrs. Warhola moved to adjourn. Dr. Ellenberger seconded the motion. All voted yes, and the meeting adjourned at 6:43 p.m.

President

Secretary