

Guernsey County District Public Library

Board of Trustees Regular Meeting

December 13, 2018

The Board of Trustees of the Guernsey County District Public Library met in regular session December 13, 2018, in the meeting room of the Main Branch Library. Trustees present: Dr. Sheila Ellenberger, Jay Jackson, Judy Simcox, and Cathy Koscoe. Library employees present: Michael Limer, Cathy Holt and Donna King.

Mr. Limer, Library Director called the meeting to order at 4:10 p.m.

There was no public participation.

Mr. Jackson moved to approve the minutes of the November 8, 2018 meeting. Dr. Ellenberger seconded the motion. All voted yes and the motion carried.

Mr. Jackson moved to approve the financial reports as presented. Dr. Ellenberger seconded the motion, all voted yes and the motion carried.

Dr. Ellenberger moved to accept the gifts to the Finley Room: 6 binders given by James & Betty Pethel of Anderson Family Genealogy, 3 binders given by the Retired Teachers, on the One Room School House located on the Guernsey County Fairgrounds, Clarence Howard Finley, Benefactor of Guernsey County District Public Library, Finley Room. The genealogy ancestral line is through his mother, Margaret E. Finley, researched and donated by Robert Erskine, 3 CHS yearbooks, (1966,1967,and 1968) and an October 1983 Ohio magazine containing the article "The Man Who Would Be President- John Glenn given by Terry Simmons. 3 family reports given by Robert Glasgow of Fredericksburg VA: (1) Descendants of John Glasgow – 56 pages: (2) Descendants of John Walkinshaw – 16 pages: (3) Descendants of Alexander McKeown - 16 pages, and 60 pictures of Byesville, Mines, Depots, Bridges, Pleasant City, and Senecaville.

Mr. Jackson seconded the motion, all voted yes and the motion carried.

Mrs. Holt brought to the boards attention that the bond they carry on her position will expire on January 1, 2019. The Board requested that she call the insurance company to see what temporary arrangements can be made until a new Fiscal Officer is appointed.

The Administrative Staff reports were presented in the pre-meeting packets. There were no questions presented.

Mr. Limer noted that he has received several applications for the Assistant Director's position. He will review the resumes, and begin interviews in January.

Under new business Mr. Jackson and Dr. Ellenberger will meet to review the resumes received for the position of Fiscal Officer. They will notify Mr. Limer of the date and time so that it may be announced to the public.

The state has been reviewing the credit card polices of public entities. The changes have now gone into effect as of November1, 2018 with a grace period until February 1, 2019.

Dr. Ellenberger moved to approve the new state approved policy for credit card use. Mr. Jackson seconded the motion. All voted yes and the motion carried.

Under old business Mr. Limer has been researching and considering going fine free beginning in the New Year. He offered figures to the board to show the amount that was collected over the past year. It appears to be .3% of the library's revenue. He is suggesting implementing the fine free policy as a way of giving back to the community for the support of the levy. Patrons would still be responsible for lost and damaged items. Amnesty for fines currently on patron cards would be forgiven. There is currently \$48,899.68 in outstanding fines. There was some discussion on this matter. The Library will publicly announce the new policy. Patrons would have up to one year to return lost items for full credit.

Dr. Ellenberger moved to accept the new fine free policy. Mr. Jackson seconded the motion. All voted yes and the motion carried.

With no further business to discuss Mr. Jackson moved to adjourn, seconded by Dr. Ellenberger. All voted yes and the meeting adjourned at 6:20.

President

Secretary