

## BOARD MINUTE INDEX BEGINNING JANUARY 9, 2008

<u>DATE</u>	<u>NUMBER</u>	<u>MOTION</u>	<u>PAGE</u>
1-9-08	01-08	carry forward open purchase orders	2
	02-08	contract with TRACES traveling museum	2
	03-08	Gortz & Iosue management consultants	2
	04-08	elect President	3
	05-08	elect Vice-President	3
	06-08	elect Secretary	3
	07-08	elect clerk	3
	08-08	elect deputy clerk	3
	09-08	set bond on clerk and deputy clerk	3
	10-08	2008 temporary appropriations	3
	11-08	establish change fund	4
	12-08	approve part-time & administrative salaries	5
2-6-08	13-08	2008 permanent appropriations	7
	14-08	renew My Library DV	9
	15-08	accept OAPSE contract	9
	16-08	update internet policy & guidelines	9
3-5-08	17-08	hire summer reading entertainment	11
	18-08	increase life insurance policy & change Vacation & sick time calculations	11
4-2-08	19-08	renew Baker & Taylor lease contract	13
5-7-08	20-08	approve summer hours	15

DATE	NUMBER	MOTION	PAGE
	21-08	AEP easement	16
6-4-08	22-08	investment resolution	18
6-18-08	23-08	Crossroads roof	19
7-2-08		no motions	
8-6-08	24-08	purchase chairs for Main	23
	25-08	hire C. Burdette full-time	23
	26-08	accept winter hours	23
9-3-08	27-08	special session September 17 <sup>th</sup>	26
9-17-08	28-08	quarterly staff meetings	28
	29-08	master keys	28
	30-08	hire J. Fetz	28
	31-08	Simplex Grinnell	28
	32-08	C. Holt bonus & pay increase	28
10-8-08	33-08	continue C. Holt pay increase	30
11-17-08	34-08	post audit	33
	35-08	hire D. Kahrig & C. Valentine	33
	36-08	accept snow removal Lehotay	33
	37-08	2009 holiday schedule	34
	38-08	continue C. Holt pay increase	34
12-12-08	39-08	investment resolution	36
	40-08	transfer request	36
	41-08	Longaberger grant	36
	42-08	purchase envisionware	36
	43-08	update Microsoft software	37
	44-08	maintenance contract Ables	37

## INDEX CONTINUED JANUARY 2009

DATE	NUMBER	MOTION	PAGE
1-7-09	01-09	election of officers	41
	02-09	set bond for clerk & deputy clerk	41
	03-09	2009 temporary appropriations	41
	04-09	establish change fund	42
	05-09	approve part-time & administrative	42
2-4-09	06-09	permanent appropriation	45
	07-09	rules for users changes	47
	08-09	personnel manual	47
	09-09	management consulting firm	47
	10-09	renew Mylibrary DV	47
3-4-09			
4-8-09	11-09	hire summer reading entertainment	53
	12-09	roof replacement at Main	53
	13-09	remodel film room Main	54
	14-09	approve lawn maintenance	54
	15-09	future staff in-service	54
	16-09	elimination reference librarian position	54
5-6-09	17-09	food for fines	57
	18-09	accept summer hours	57
6-3-09	19-09	depository agreements/funds transfer	59
	20-09	phase I reduction proposal	60

	7-8-09	21-09	depository agreements	62
		22-09	investment resolution	62
	8-5-09	23-09	implement phase III reduction proposal	66
		24-09	bargaining unit concessions	66
		25-09	bargaining unit memo of understanding	66
		26-09	winter hours	66
	9-2-09	27-09	request to transfer funds	69
	10-7-09	28-09	request to transfer funds	72
		29-09	homebound delivery	73
		30-09	application for teen volunteers	73
	11-4-09	31-09	December 24 <sup>th</sup> paid holiday 2009	76
		32-09	Main roof repairs	76
		33-09	accept snow removal Lehtoy	77
		34-09	2010 holiday schedule	77
	12-2-09	35-09	set bond on clerk and deputy clerk	79
5		36-09	pay retainage for crossroads roof	80
3				

## INDEX CONTINUED JANUARY 2010

DATE	NUMBER	MOTION	PAGE
1-6-10	01-10	retain the current officers	85
	02-10	approve the 2010 temporary appropriations	85
	03-10	establish change fund	86
2-3-10	04-10	approve permanent appropriations	88
	05-10	amended holiday schedule	90
	06-10	hire summer reading entertainment	91
	07-10	Ables maintenance contract	91
	08-10	crossroads snow & ice damage repair	91
3-3-10	09-10	website contract kinetic networking	95
	10-10	mowing & landscaping proposal	95
4-7-10	11-10	crossroads roof repair Flemings	98
	12-10	approve summer hours	99
	13-10	TKE quarterly maintenance	99
	14-10	interim assistant director	99
5-5-10	15-10	public restroom repair main	106
6-9-10	16-10	new library logo	110
	17-10	proposal library design	110
	18-10	insurance deductible proposal	110
6-21-10	19-10	health care plan	113
7-7-10	20-10	Ables air conditioning proposal	116
8-4-10	21-10	relocation of the Finley room	121
	22-10	staff meeting with insurance agent	121

	23-10	approve winter hours	122
9-8	24-10	Simplex Grinnell contract	125
	25-10	Seo consortium contract	125
	26-10	CMI contract	125
	27-10	Finley room location & hours	125
10-6	28-10	Finley room hours & copies	129
	29-10	memorial garden	129
	30-10	political signage	129
11-3	31-10	approve snow removal proposal	133
	32-10	bond renewal fiscal officer & deputy	133
12-8	33-10	holiday schedule 2011	137
	34-10	2010 Christmas holiday hours	137

## INDEX CONTINUED JANUARY 2011

DATE	NUMBER	MOTION	PAGE
01-05-10	01-11	February food for fines month	140
	02-11	retain current officers	143
	03-11	approve the 2011 temporary appropriations	143
	04-11	establish change fund	144
	05-11	enter into executive session to discuss compensation for non-bargaining unit employees	144
	06-11	acceptance of pay increases	144
2-2-2011	07-11	approve permanent appropriations	148
	08-11	rescind the health reimbursement agreement	150
3-2-2011	09-11	acceptance of the Personnel/Public Service/ Procedural Manuals	155
	10-11	summary proposals from Bricker & Eckler	156
4-6-2011	11-11	potential sale of 8 <sup>th</sup> st. & Byesville property	159
	12-11	adopt PS3 circulation of library materials	160
5-4-2011		no motion made at the May meeting	
6-8-2011	13-11	option 2 Courtside Deli liquor license	173
7-6-2011	14-11	depository agreements	177
	15-11	Fatlink proposal	178
	16-11	Kinetic Networking Service Agreement	178
8-3-2011	17-11	Frame const. Byesville roof proposal	181
	18-11	cargo processing room remodel at main	181

	19-11	approve winter hours	181
	20-11	executive session to discuss personnel issues	182
	21-11	return to regular session	182
	22-11	Mrs. Essex title change & salary increase	182
9-7-2011	23-11	approval of payment for computer equipment,	185
	24-11	approval of fiber lines	185
	25-11	close the motor vehicle equipment fund & transfers	186
	26-11	hiring of Casey Burdette	186
	27-11	decline Degenhart Museum donation	186
	28-11	accept the holiday switch requested by the union	186
10-5-2011	29-11	offer on the Byesville property	189
	30-11	hiring of part-time temporary positions	189
11-2-11	31-11	transfer of funds	192
	32-11	letter to Evelyn Spring concerning the Byesville prop.	193
	33-11	OAPSE #26 Memorandum of understanding	193
	34-11	HVAC proposal for Main	193
	35-11	holiday schedule for 2012	193
	36-11	snow removal contract	193
	37-11	main windows proposal	193
	38-11	sale of PC units	193
12-7-2011	39-11	executive session for personnel issues	197
	40-11	come out of executive session	197
	41-11	Evelyn Spring Byesville property offer	198
	42-11	Cole signage	198
	43-11	Leatherwood Creek debris removal	198



## INDEX CONTINUED JANUARY 2012

DATE	NUMBER	MOTION	PAGE
1-11-12	01-12	enter into executive session personnel issues	199
	02-12	return to regular session	199
	03-12	transfer of funds request	200
	04-12	election of officers	203
	05-12	approve temporary appropriations 2012	203
	06-12	establish a change fund	204
	07-12	enter into executive session personnel issues	204
	08-12	return to regular session	204
	09-12	non-bargaining unit compensation	205
2-8-12	10-12	fund transfer	208
	11-12	permanent appropriations	208
	12-12	Byesville water fountain replacement	213
	13-12	enter into executive session	213
	14-12	return to regular session	213
	3-7-12	15-12	book sizzle subscription
16-12		8 <sup>th</sup> St. Rd. offer	217
17-12		Bradford mowing proposal	218
18-12		declare the bookmobile surplus property	218
19-12		enter into executive session bargaining unit contract	218
20-12		return to regular session	218
4-4-12		21-12	direct deposit payroll

4-4-12	22-12	enter into executive session union negotiations	221
	23-12	return to regular session	222
	24-12	tax resolution to the county auditor	222
5-5-12	25-12	funds transfer	228
	26-12	enter into executive session union negotiations	229
	27-12	return to regular session	229
	28-12	accept summer hours	229
5-11-12	29-12	taxing authority resolution for the levy	231
	30-12	enter into executive session union contract	231
	31-12	return to regular session	231
	32-12	not ratify the contract	231
6-6-12	33-12	funds transfer	236
	34-12	enter into executive session union negotiations	237
	35-12	return to regular session	237
	36-12	final offer to the union	238
	37-12	July meeting date change	238
7-11-12	38-12	funds transfer	240
	39-12	branch closures	241
7-13-12	40-12	enter into executive session union contract & Personnel issues	243
	41-12	return to regular session	243
	42-12	adoption of the union contract	243
	43-12	proceed with proposed tax levy	243
8-8-12	44-12	enter into executive session personnel issues	248
	45-12	return to regular session	248

8-8-12	46-12	non-bargaining unit pay increases	248
	47-12	winter hours	248
	48-12	hire Jacobs, Kinsey, & Tolbert part-time	248
9-5-12	49-12	funds transfer	252
	50-12	accept the updated personnel manuals	254
10-03-12	51-12	no motions were made in October	
11-07-12	52-12	transfer funds	260
	53-12	snow removal	261
12-05-12	54-12	transfer funds	264
	55-12	Dec. 24 paid holiday this year only	265
	56-12	enter into executive session personnel issue	266
	57-12	return to regular session	266
	58-12	administrative staff one time pay increase	266

# INDEX CONTINUED JANUARY

## 2013

01-09-2013	01-13	cell phone plan for Director & Asst. Director	270
	02-13	election of officers	271
	03-13	temporary appropriation	271
	04-13	change fund	272
	05-13	entered into executive session personnel	272
	06-13	return to regular session	272
	07-13	salary schedule non-bargaining unit	273
02-06-2013	08-13	permanent appropriations	276
	09-13	Hayes obituary index	277
	10-13	cypress resume	278
03-06-2013	11-13	landscaping bid	280
	12-13	hours adjustment	280
	13-13	periodicals check-out adjustment	280
04-03-2013	14-13	cell phone policy	288
05-08-2013	15-13	summer hours	294
	16-13	library design proposal	294
06-05-2013	17-13	depository agreement	298
	18-13	meeting date change	300
06-27-13	19-13	healthcare renewal	301
07-10-13	20-13	hire A. Love	306

07-10-13	21-13	Main roof replacement	306
08-07-13	22-13	transfer of funds in bank accounts	308
	23-13	depository agreement inactive funds	308
	24-13	Main renovations	310
	25-13	Teleco of Columbus proposal	310
	26-13	parking lot maintenance	310
09-12-13	27-13	temporary closing of buildings	316
10-02-13	28-13	funds transfer	318
10-02-13	29-13	disposal of furniture & equipment at Main	319
10-02-13	30-13	policy manual updates	320
10-02-13	31-13	snow removal	320
11-06-13	32-13	frontier phone contract	322
11-21-13	33-13	move forward with Main renovation	325
11-21-13	34-13	move into executive session personnel matter	325
11-21-13	35-13	move out of executive session	325
11-21-13	36-13	continue with arbitration proceedings	325
12-04-13	37-13	pay bonds for fiscal officer & deputy fiscal officer	327
12-04-13	38-13	2014 holiday schedule	329
12-04-13	39-13	Christmas Eve paid holiday	329
12-04-13	40-13	move into executive session personnel matter	329
12-04-13	41-13	move out of executive session	329
12-04-13	42-13	vacation buy back	329

## INDEX CONTINUED 2014

01-08-14	1-14	Moved to go into executive session personnel issues
01-08-14	2-14	Moved to return to regular session
01-08-14	3-14	Move to elect officers
01-08-14	4-14	Move to approve the 2014 temporary appropriations
01-08-14	5-14	Move to approve transfer of funds
01-08-14	6-14	Move to approve the change fund
01-08-14	7-14	Move to enter into executive session to establish compensation for non-bargaining unit employees
01-08-14	8-14	Move to return to regular session
02-12-14	9-14	Move to accept 2014 permanent appropriations
02-12-14	10-14	Move to accept Integrity Energy to manage electric rates
02-12-14	11-14	Move to go into executive session to discuss negotiations
02-12-14	12-14	Move to return to regular session
03-05-14	13-14	Move to accept the bid on the bookmobile
03-05-14	14-14	Move to go into executive session to discuss labor negotiations
03-05-14	15-14	Move to return to regular session
03-12-14	16-14	Move to award the contracts for Main Renovations
03-12-14	17-14	Move to accept the mowing contract with Bradford's
03-12-14	18-14	Move to accept the mulch contract with Bradford's
04-02-14	19-14	Move to enter into executive session to discuss the union contract
04-02-14	20-14	Move to return to regular session
04-02-14	21-14	Move to accept the union contract

04-02-14	22-14	Move to enter into executive session to discuss non-bargaining unit Member salaries
04-02-14	23-14	Move to return to regular session
04-02-14	24-14	Move to increase all part-time non-bargaining unit salaries
04-02-14	25-14	Move to table consideration of Administrative Salaries
04-02-14	26-14	Move to close all locations for a staff in-service
05-07-14	27-14	Move to accept the Personnel Manual as updated
05-07-14	28-14	Move to enter into executive session to discuss personnel matters
05-07-14	29-14	Move to return to regular session
05-07-14	30-14	Move to increase the administrative salaries by 3% retroactive
06-04-14	31-14	Move to accept the insurance committee recommendation
06-04-14	32-14	Move to accept the union request to pay for all members insurance
06-04-14	33-14	Move to accept the HVAC maintenance proposal by Rogers Co.
06-04-14	34-14	Move to accept the B-Dry proposal for water problems at Main
06-04-14	35-14	Move to accept the change proposal from LDA
06-04-14	36-14	Move to give Mr. Goodwin permission to approve future changes Up to \$10,000
07/02/14	37-14	Move to approve transfer
07/02/14	38-14	Move to accept the estimate to replace the HVAC in the mezzanine
07/02/14	39-14	Move to close for an in-service called A.L.I.C.E
08/06/14	40-14	Move to proceed with the CMI system as needed
08/06/14	41-14	Move to approve LDA signage as proposal # 1
08/06/14	42-14	Move to open the Byesville Branch on Saturday's 10-2
08/06/14	43-14	Move to add an additional full-time person at the Byesville Branch
08/06/14	44-14	Move to go into executive session to discuss personnel issues

08/06/14	45-14	Move to return to regular session
08/06/14	46-14	Move to create and fill the position of IT Coordinator
09/03/14	47-14	Move to compensate Mr. Kinsey \$50.00 for temporary insurance mix-up
09/03/14	48-14	Move to hire Alexa Anderson and Jamie Hopps
09/03/14	49-14	Move to hold the October meeting at the Main location
10/15/14	50-14	Move request for transfer of funds
10/15/14	51-14	Move accept the final audit
10/15/14	52/14	Move rental of the Bookmobile Garage
10/15/14	53/14	Move Lehotay snow removal proposal
10/15/14	54/14	Move renewal Policy
11/05/14	55/14	Move Townsend quote for Byesville door
11/05/14	56/14	Move Ohio PC Solution computer analyze
12/03/14	57/14	Move request to transfer funds
12/03/14	58/14	Move safety appointments from the board and admin.
12/03/14	59/14	Move to hire Tasia Mueser
12/03/14	60/14	Move to approve 2015 Holiday calendar



## INDEX CONTINUED 2015

01/07/1	01-15	Move to accept King Carpet estimate
01/07/15	02-15	Move to retain all current officers
01/07/15	03-15	Move to approve Temporary appropriations
01/07/15	04-15	Move to establish a change fund
01/07/15	05-15	Move to go into executive session
01/07/15	06-15	Move to return to regular session
01/07/15	07-15	Move to increase non-bargaining unit salaries
02/04/15	08-15	Move to accept the Permanent Appropriations
02/04/15	09-15	Move to accept quote for new copiers
02/04/15	10-15	Move to increase non-bargaining unit part-time employees wages
02/04/15	11-15	Move to go into executive session
02/04/15	12-15	Move to return to regular session
03/04/15	13-15	Move to go into executive session
03/04/15	14-15	Move to return to regular session
03/04/15	15-15	Move to revise Personnel Manual
03/04/15	16-15	Move to not approve hiring Mr. Bishard
03/04/15	17-15	Move to approve Bradford's Mowing
04/04/15	18-15	Move to approve Fund transfer
04/04/15	19-15	Move to approve the Personnel Manual as revised
04/04/15	20/15	Move to accept landscaping proposals from Bradford Mowing
04/04/15	21/15	Move to contract with Time Warner for internet service at Crossroads
04/04/15	22/15	Move to accept Mr. Kinsey's IT proposal

04/04/1	23/15	Move to accept Alarm One proposal for Main
05/06/15	24/15	Move to transfer funds
05/06/15	25/15	Move to create a new part-time bargaining unit position
06/03/15	26/15	Move to accept the amended April minutes
06/03/15	27/15	Move to grant the request of the bargaining unit to pay the Difference of insurance premiums for all employees
06/03/15	28/15	Move to observe July 4 <sup>th</sup> on July 3 <sup>rd</sup>
06/03/15	29/15	Move to hire Michelle Raffelson & Samantha Barker
07/15/15	30/15	Move to accept depository agreements
08/5/15	31/15	Move to transfer bank funds
08/05/15	32/15	Move to move forward with the PayPal account
08/05/15	33/15	Move to re-establish the safety committee
08/05/15	34/15	Move to renew with Simplex
08/05/15	35/15	Move to accept the engagement letter with Bricker & Eckler
09/02/15	36/15	Move to waive the \$1.00 lost card fee for Sept. 2015
09/02/15	37/15	Move to hire Lehotay for snow removal
09/02/15	38/15	Move to purchase two new book drop boxes
10/07/15	39/15	Move to discontinue VHS tape and art prints
10/07/15	40/15	Move to enter into executive session
10/07/15	41/15	Move to return to regular session
10/07/15	42/15	Move to increase IT Coordinator's salary
11/10/15	43/15	Move to update the policy manual
11/10/15	44/15	Move to table the security cameras
12/2/15	45/15	Move to accept the Christmas Holiday proposal
12/02/15	46/15	Move to close the library/pay Christmas Eve