

Guernsey County District Library Board of Trustees

March 28,2023

The Board of Trustees of the Guernsey County Library met in regular session on March 28, 2023 at 5:01 at the Crossroads Branch.

Trustees Present:

Sheila Ellenberger, Deborah Cunningham, Carla Smith, and Cathy Koscoe. Cathy Warhola was present but left early due to family emergency.

Absent: Stephanie Laube

Library Staff Attending: Michael Limer, Ada Myers, and Jennifer Jacobs

There was no public participation.

President Ellenberger called meeting to order at 5:01PM.

February meeting minutes were presented and approved and had no additions or corrections. Motion to accept minutes made by C. Koscoe, 2nd by D. Cunningham. C. Warhola abstained.

Financial Report was presented by J. Jacobs. Discussion followed.

The Public Library Funds increased by \$4000.

A gift of \$20. to the Finley room by Collette Roney.

Various books, reference items and newspapers were donated by the daughter of Virginia Mencer (estate).

L. Mitchell and J. Jacobs need to renew Notary Public status. New requirements are a 1 hour class and new background check.

Motion was made to accept financial report by K. Warhola, and 2nd by C. Koscoe. Motion carried.

New Business: None

Old Business: None

Director's Report

Byesville Library renovation: Building is down and ready to pour concrete. Water issue below foundation was found. Concrete pouring is on hold. HVAC was present Mon (3/27/23). Waiting on roofing supplies. Project is still on schedule.

Union contract finalization : All is settled and waiting on signature of written contract (due to family death of lawyer).

U.S. Fish & Wildlife / Rotary Project: We have \$2000. for spring seeding. This is an ongoing project.

Administrative reports will restart in May.

Bookmobile: In Canton for servicing. Visitors from the Portsmouth and Tuscarawas libraries were interested in viewing and seeing how the bookmobile services the community.

The Ohio Library Council - Eastern Trustee dinner is scheduled for Thursday, March 30, 2023 at 6:00 PM, at Salt Fork Lodge & conference Center.

Jo Sexton will be filling the trustee position left by the resignation of Judy Simcox. She will be present for the April meeting.

Business Too Late for the Agenda

Kirsten Pierce will be filling the position of part to full time (20-36 hrs) at \$12.00/hr. Motion to approve by S. Ellenberger, 2nd By D. Cunningham. Motion carried. Assistant Director A. Myers will continue to update the job description.

Motion to adjourn by C. Koscoe, 2nd by C. Smith . Motion carried and meeting adjourned at 5:32PM.