

Guernsey County Library Board of Trustees
March 6, 2025, meeting @ Crossroads Branch

Meeting was called to order by President Sheila Ellenberger at 2:01pm

Present: Trustees: Kathy Warhola, Cathy Koscoe, Debi Cunningham, Sheila Ellenberger, Jan Bennett and Carla Smith. Library staff: Kristina Hall, Jennifer Jacobs, Lauren Burris, Ada Myers, Michael Limer. Absent: Trustees: Melissa Dyer

No public participation.

Review of minutes from February 6, 2025, meeting. Minutes were approved as presented.

Financial reports:

Jennifer Jacobs presented the financials for January 2025. (see attachment)

Financial reports were accepted as presented. Jennifer Jacobs stated that the legal report has been filed, and a notice was published in the local newspaper.

Jennifer also requested permission for Transfer of funds from the General fund to the Building Repair fund. Kathy Warhola made the motion to transfer \$253,143.49 from the General Fund to the Building Repair Fund. Cathy Koscoe 2nd the motion. Roll Call vote was taken; unanimously approved.

New Business: Permanent appropriations for 2025.

Motion to approve the permanent appropriations as presented by Carla Smith and 2nd by Jan Bennet.

Roll Call vote was taken; unanimously approved.

No Old business- Strategic planning by OhioNet.

Michael Limer plans to contact OhioNet to work with the library on the strategic plan.

Marketing and Outreach Report by Kristina Hall (see attachment)

Youth Services Report by Lauren Burris. (see attachment)

Assistant Director Report by Ada Myers (see attachment)

Director Report by Michael Limer (see attachment)

Motion to enter executive session by Cathy Koscoe, 2nd by Carla Smith.

The Board entered Executive session @ 3:07 pm.

Reason: To consider complaints against a public employee

Present: All board members listed above plus Ada Myers, Jennifer Jacobs and Michael Limer, Lauren Burris and Kristina Hall.

Left Executive Session at 4:03pm

Upon leaving the executive session, Sheila Ellenberger made a motion, 2nd by Carla Smith to contract with OhioNet to do a PERMAH Wellbeing Survey with library employees and schedule a half day all staff Inservice. The motion passed unanimously.

Adjournment. Motion to adjourn by Cathy Koscoe, 2nd by Jan Bennett

The next Board meeting is scheduled for 4/3/2025 @ 2pm at Crossroads Library.