

Guernsey County District Public Library
Board of Trustees Regular Meeting Minutes

September 4, 2025

The Board of trustees meet on September 4, 2025 at 2pm.

Present: Board members: Sheila Ellenberger, Jan Bennett, Debi Cunningham, Carla Smith, Cathy Koscoe, Melissa Dyer, and Kathy Warhola. Staff: Ada Myers, Lauren Burris, Ethel Rayburn, and Michael Kristina Hall. Jan Bennett left the meeting at 2:45.

No Public participation.

Owner Jim Lee and Michael McConnon from MasterRoof Solar did a presentation regarding the cost and benefits of the library installing solar panels to provide energy. The board listened, had many questions and will take it under advisement.

Minutes from the August 7, 2025 regular meeting were reviewed and approved. Motion to approve by Carla Smith; 2nd by Debi Cunningham.

Financial reports were reviewed. Motion to approve by Cathy Koscoe; 2nd by Carla Smith.

New Business:

Hiring of Carol Kranz as Circulation Assistant, Clerk 1 (a lateral move) from parttime to full time @ Crossroads library. Motion to approve by Cathy Koscoe; 2nd by Kathy Warhola.

Motion to purge all patron cards with fines over \$5 accrued prior to January 1, 2025 by Cathy Koscoe; 2nd by Kathy Warhola.

Tuition Reimbursement – tabled.

Old Business

The library received \$5000 from Mr. Alietta estate with much appreciation.

Marketing & Outreach. See Kristina Hall's report

Youth Services – See Lauren Burris' report

Assistant Director – see Ada Myers' report

Director Report – See Michael Limer's report

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Executive Session. To discuss Employee Compensation

Executive Session entered @ 4:10pm. Exited @ 4:19pm

Motion to update the standard benefits of \$1100 toward the purchase of employee & spouse insurance for Director Michael Limer by Kathy Warhola; 2nd Debi Cunningham.

Roll Call was taken. All trustees voted yes.

Motion: Thanking Cathy Koscoe for her service as a library board trustees was made by Kathy Warhola; 2nd by Debi Cunningham.

No Business too Late for the Agenda

Adjournment: Motion to adjourn by Kathy Warhola; 2nd by Cathy Koscoe.