

Guernsey County District Public Library  
Board of Trustees Regular Meeting  
June 6, 2024

The Board of Trustees of the Guernsey County District Public Library met in regular session at 2pm on June 6, 2024 at the Bylesville+ Branch.

**Roll Call/Trustees present:**

Sheila Ellenberger, Deborah Cunningham, Carla Smith, Cathy Koscoe, Melissa Dyer and Stephanie Laube.  
Quorum established.

**Library employees present:**

Michael Limer, Ada Myers, Jennifer Jacobs, Lauren Burris and Kristina Hall

President, Dr. Ellenberger called for the meeting to come to order at 2:00pm

There was no public participation

**Review and approval of meeting minutes**

May 2, 2024 Board Meeting Minutes were approved with a motion by Laube, second by Cunningham.

**Financial Reports**

Financial officer Jacobs presented the financial report and gifts received. After a short discussion regarding libraries and investing of funds, Smith motioned to approve the financials and accept gifts, Dyer seconded and motion carried.

**New Business**

Approval of New Hires: Limer and Myers shared that 3 desk clerks were recently hired. A brief discussion took place regarding sick time. Dyer motioned to approve the hires. Koscoe seconded and motion carried. Laube motioned to approve the accumulation of sick time for the ineligible hire(s). Smith seconded and motion carried.

**Executive Session 1**

Motion was made to go into executive session regarding employee compensation at 2:15pm. Secretary did a roll call and board entered into executive session. Board came out of executive session at 2:48pm.

**Old Business**

Insurance – The following motion was made by Laube: In response to raising personnel costs and insurance rates, while looking to the future health of the library, I move that the board cover 90% of monthly health insurance premiums. Koscoe seconded and the motion passed unanimously.

**Marketing & Outreach Report**

Hall presented her report (see attached).

**Youth Services Report**

Burriss shared her report with the board (see attached).

**Assistant Director Report**

Myers shared her report with the board (see attached).

**Director's Report**

Memory Kits – this is a partnership with AAA9. Kits are specifically designed for early, mid, and later stages of memory loss. There will also be a Caregivers Café coming up in the near future.

SEO Director's Meeting – This was the first in person meeting since 2019. Limer, who chairs the group, noted that security was the main focus.

Strategic Plan – We are number 9 on the list of libraries scheduled to receive help with a Strategic Plan.

Field – The field was sprayed but that did not seem to have any effect. It was recommended that the field be bush hogged.

Broadband Ohio – meetings and discussions continue.

Appalachian Grant – The Village of Byesville was not selected to receive this grant.

**Executive Session 2**

A motion was made to go into executive session regarding employee compensation at 3:38pm. Secretary did a roll call and executive session was entered. The board came out of executive session at 3:55pm. No action was taken.

**Business Too Late for the Agenda**

None.

The board adjourned at 3:56pm.

The next meeting is scheduled for July 11 @ 2:00pm at Crossroads.

Respectfully submitted:

  
Stephanie Laube

Secretary