

Guernsey County District Public Library

Board of Trustees Regular Meeting

January 14, 2021

The Board of Trustees of the Guernsey County District Public Library met in regular session January 14, 2021, at the Crossroads Branch.

All present at the organizational meeting remained seated for the regular session.

Trustees present:

Cathy Koscoe in person

Kathy Warhola, Judy Simcox, and Jay Jackson via teleconference.

Library employees present:

Michael Limer and Jennifer Jacobs in person

Review and Approval of Minutes

Mr. Jackson made a motion to approve the minutes for the regular meeting held on December 10, 2020. Mrs. Simcox seconded the motion. A roll call vote was taken: Mrs. Warhola – yes; Mrs. Simcox – yes; Mr. Jackson – yes; Mrs. Koscoe – yes.

Financial Report

The financial report was previously provided in the board packet.

General Fund 2020

Revenue \$2,270,933.85

Expenses \$1,643,688.50

Carryover \$ 628,245.35

We received the following gifts:

BE IT RESOLVED, that the Board of Trustees accept the following gift:

The Anderson Family Trust donated \$10.00

Mrs. Warhola made a motion to accept the financial report and gift as presented. Mr. Jackson seconded the motion. A roll call vote was taken: Mrs. Warhola – yes; Mrs. Simcox – yes; Mr. Jackson – yes; Mrs. Koscoe – yes.

Old Business

Mr. Limer reported that the search for the new assistant director is still in progress. Additionally, he is still looking into the option for land leasing.

Mr. Limer updated the board on upcoming projects. We will soon be offering Kanopy, a new streaming video service, and we will be purchasing books to donate to the Head Start program.

In 2021, we would like to look into some building projects – renovation at the Byesville Branch and building a garage for the Bookmobile. Mrs. Warhola made a motion to engage the services of HBM Architects for planning these projects. Mrs. Simcox seconded the motion. A roll call vote was taken: Mrs. Warhola – yes; Mrs. Simcox – yes; Mr. Jackson – yes; Mrs. Koscoe – yes.

Mr. Limer informed the board that the federal act for COVID pay has expired and asked that certain paid leave be extended to the staff.

Mr. Jackson made a motion for the library to pay up to two weeks of the staff member's regularly scheduled hours if they should test positive for COVID. Mrs. Koscoe seconded the motion. A roll call vote was taken: Mrs. Warhola – yes; Mrs. Simcox – yes; Mr. Jackson – yes; Mrs. Koscoe – yes.

Mrs. Koscoe made motion for the library to allow staff members to use up to two weeks of their own sick, vacation or personal leave if a member of their household should test positive for COVID. Mrs. Simcox seconded the motion. A roll call vote was taken: Mrs. Warhola – yes; Mrs. Simcox – yes; Mr. Jackson – yes; Mrs. Koscoe – yes.

Adjournment

The meeting adjourned at 5:33 p.m.

The next meeting is scheduled for February 11, 2021, at the Crossroads Branch at 5:00 p.m.

President

Secretary