

Guernsey County District Public Library

Board of Trustees Regular Meeting Minutes: August 7, 2025

Roll Call at 2:00pm. Trustees present: Cathy Koscoe, Sheila Ellenberger, Jan Bennett, Melissa Dyer and Kathy Warhola. Excused trustee: Debi Cunningham. Library staff present: Michael Limer, Ethel Rayburn, Lauren Burris, Kristina Hall and Ada Myer

No Public participation.

Review and approval of meeting minutes.

Trustee Cathy Koscoe made the motions approve the meeting minutes as presented for the June 5, 2025, regular meeting; minutes from July 8, 2025 Special Board of Trustees meeting & the July 24th special Board of Trustees meeting. Carla Smith 2nd all 3 motions. The board unanimously approved all 3 motions.

Financial Reports.

Trustee Melissa Dyer made the motions to receive & approve the financial reports and donation reports for May 2025 and June 2025. Trustee Carla Smith 2nd the motions. All were unanimously approved by the board.

New Business.

Trustee Cathy Koscoe made the motion to hire Ethel Rayburn effective August 4, 2025@ \$50,000 per year as Fiscal Officer for the Guernsey County Public Library. Trustee Jan Bennett 2nd the motion. The board unanimously approved the motion.

Old Business – none

Marketing & Outreach Report – see handout

Youth Services Report – see handout

Assistant Director Report – see handout

Director Report – see handout

No Executive session requested

No Business too late for the agenda

Adjournment – Trustee Carla Smith made the motion to adjourn. Trustee Cathy Koscoe 2nd the motion.

The next Board meeting is Thursday September 4 @ the Crossroads Branch.